

Horrabridge Parish Council

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on

14th July 2026 at 7.30pm in the Village Hall for the purpose of transacting the business set out below.

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk to the Council 9th July 2026

AGENDA

A fire alarm is not planned. In the event that the alarm sounds, please make your way out of the building via the nearest exit. No decision can be taken on items not detailed on the published agenda.

1. **Apologies for absence.**
2. **Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
3. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.
4. **Confirmation of the minutes of the Parish Council meeting held on Tuesday 10th June 2026 and the Planning Committee meeting held on 23rd June 2026**
5. **To note the following Temporary Traffic Order**
TTRO2670449 Temporary prohibition of through traffic and parking
Road from Walkhampton Road to Knowle Terrace, Horrabridge
From Tuesday 28th July 2026 (for the maximum of 5 days) Until Saturday 1st August 2026 - To enable resurfacing
6. **Finance** –
 - I. The Bank Reconciliation, Trial Balance and Budget Report dated 30th June 2026 for the consideration of the Council.
 - II. Consideration of approval of the following payments on the attached report and approve Clerk's and staff pay.
 - III. To note a VAT return for 01.04.2026 – 30.06.2026 was submitted for the value of £1176.64
7. **Sampford Spiney & Horrabridge WI** – To note the generous donation of £2,945.99 was received from Sampford Spiney and Horrabridge WI on their 90th Anniversary. This was toward the cost of the replacement doors for the Village Hall. To agree to attach a plaque to record this this donation.
8. **Beating the Bounds** – To receive an update.
9. **Wall Mounted Water Boiler** – To consider quotations received to replace the wall mounted water boiler in the Village Hall.

10. **Policies** – To consider adopting the following revised policies
 - Whistleblowing Policy
 - Paternity Leave and Pay Policy
 - Standing Orders
 - Grievance Policy
11. **Devon & Cornwall 4 X 4 Response Meeting** – To receive an update from the Clerk.
12. **Truck** – To note the MOT is due on 22nd July 2026 and the annual road fund licence is due this month.
13. **Village Fete** – To receive an update.
17. **Open Spaces Report** – To receive an update for the Chair of Open Spaces
18. **Progress Reports** – To receive updates from Councillors.
19. **Borough and County Councillors report** – to receive reports if present.
20. **Councillors reports and items for future agenda** – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
21. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.

Part Two – Confidential items

The Committee is recommended to pass the following resolution:

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’

22. **Handyperson** –
 - To agree to rename the position to Grounds Maintenance Operative
 - To agree the appointment of a self-employed Handyperson and the hourly rate of pay.
 - To consider training.
23. **Horrabridge Cavaliers** – To consider a request from the Horrabridge Cavaliers regarding Village Hall bookings.

Next meeting 8th September 2026