

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall  
on Tuesday 9<sup>th</sup> June 2026 at 7.30pm**  
(also available at [www.horrabridge-pc.gov.uk](http://www.horrabridge-pc.gov.uk))

**Present:** Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman), Cllr Blackmore,  
Cllr A Moorhead, Cllr M Glinn, Cllr T Lear

**In Attendance:** Caroline Ellis – Clerk  
Cllr C West (WDBC)  
Cllr Fife-Cook (DCC)

**026:26/27 Apologies for absence – None**

**027:26/27 Declarations of Interest –** Cllr Moorhead declared an interest in item 047:26/27

**028:26/27 Public Participation – None**

**029:26/27 Confirmation of the minutes of the Annual Parish Council meeting held on 12<sup>th</sup> May 2026** - On the proposition of Cllr Huda, seconded Councillor Blackmore, the Council **RESOLVED** that the minutes of the Annual Parish Council meeting held on 12<sup>th</sup> May 2026 were a true record and was signed by the Chairman.

**030:26/27 Dartmoor National Park Authority Ranger –** Cllr Glinn informed the Council that a Dartmoor National Authority Ranger was unable to attend and had sent their apologies.

**031:26/27 Planning –**

**The Council noted the following decision by the planning authority 26/0034** The Old Rectory, Horrabridge PL20 7RF T1: Alder, remove lower branches and raise crown  
**No objection**

**The Council noted the following Temporary Traffic Orders**

**TTRO2670212 –** Temporary prohibition of through traffic – Road past Fullamoor, Grenofen from junction of Whitchurch Road to junction of Jordan Lane  
From Friday 14<sup>th</sup> August 2026 anticipated finish date Friday 14<sup>th</sup> August 2026 (for the maximum of 5 days)  
Pole Replacement

**TTRO2669874** Temporary prohibition of through traffic – Commercial Road, from junction of Jordan Lane to junction of Station Road  
From Monday 8<sup>th</sup> June 2026 until 10<sup>th</sup> June 2026 (both dates inclusive) for the maximum of 5 days  
Between the hours of 09:30 and 15:30  
Excavate to clear duct blockage, desilt and gully sucking.

**032:26/27 Finance –**

- The bank reconciliation, Trial Balance, and Budget Report dated 30<sup>th</sup> April 2026 (month 1) and 31<sup>st</sup> May 2026 (Month 2) was reviewed and on the proposition of Cllr Huda, seconded Cllr Lear, the Council **RESOLVED** to approve.
- Payments, Clerk's and staff salaries, were reviewed and on the proposition of Cllr Huda, seconded Cllr Lear, the Council **RESOLVED** to approve with the two additional payments for Viking £131.24 and Devon Media £141.78

- 033:26/27 Beating the Bounds** – Cllr Moorhead reported 8 residents attended the meeting and offered their help. There would be another meeting in July 2026 to confirm route and the food and drink the Council were supplying. The Clerk was asked to write to the landowners, create relevant risk assessment and to inform the insurance company. Some of the route needed clearing. It was suggested as there was no Council meeting due to held in August, the Council may have to organise an extra meeting to make the final decisions regarding the event.
- 034:26/27 Replacement Play Equipment & Possible Grants** – Cllr Glinn had circulated a quotation from Green Scheme. The Clerk had forwarded Cllr Glinn a brochure and price list from another supplier, Proludic. Cllr Roche will investigate possible grant funding.
- 035:26/27 Policies** – On the proposition of Cllr Huda, seconded Cllr Moorhead, the Council **RESOLVED** to adopt the following policies
- Probationary Policy
  - Habitual and/or Vexatious Complaints Procedure Policy
  - Grant Awarding Policy & Procedure
  - Bereavement Policy
- 036:26/27 Planters** – The Council considered the prices of planters. Cllr Huda suggested a cheaper alternative would be to construct planters from decking materials. Cllr Glinn would investigate.
- Cllr Fife-Cook arrived
- 037:26/27 Utility Contracts** – On the proposition of Cllr Huda, seconded Cllr Blackmore, the Council agreed to accept the quotations from Yu Energy but to ask why there was a small difference in the daily standing charge. The Clerk would investigate.
- 038:26/27 Village Fete 11<sup>th</sup> July 2026**– Cllr Blackmore reported there had been a meeting with volunteers. The arrangements were progressing well. It was suggested to have a ‘name the frog bins’ competition, which could be announced at the Fete. It was reported the costings, so far had come under budget.
- 039:26/27 Village Hall** – The Clerk reported she found it difficult to obtain quotations to upgrade kitchen and replace the toilets, as quotations are required before grant applications can be submitted. Cllr Glinn, and Cllr Moorhead offered to assist the Clerk.
- 040:26/27 Register of Interests** – The Council noted new rules would come into effect on 29<sup>th</sup> June 2026 which states that local authorities will no longer be required to publish an elected or co-opted member’s home address in local authority register of interest. These changes have been introduced by a new Section 32A of the Localism Act 2011 (as inserted by section 65 of the English Devolution and Community Empowerment Act 2026). If members want their home address to be included on the public website, they need to specifically say so and opt in.
- 041:26/27 Open Spaces Report** – Cllr Glinn reported one frog bin had been installed in the park and had been very popular. The second bin still needs to be installed as it needs a concrete base. With the help of Cllr Moorhead and volunteers all the grass had been cut or strimmed. There was an issue in the cemetery as the ground is uneven and pits need filling with top-soil and re-seeding. The new Village Hall doors have been installed and painted. The Kubota mower, strimmer,

drills etc have all been forensically marked, so in the event an item being stolen and recovered there was evidence of who the owner was. The marking scheme is thought to cut crime by 83%. Thanks to Devon & Cornwall Police for this free service.

- 042:26/27 Progress Reports** – Cllr Lear attended a recent meeting with local groups who suggested creating a ‘village calendar’. The Council offered to display information and calendars on their noticeboards. It was reported a car had been involved in an accident on Whitchurch Road. It had been reported to the relevant authorities, but the car is still on the verge. Cllr Huda reported the community water boiler located in the Pavilion has failed and requires immediate replacement. He offered to fund the replacement. Cllr Moorhead thanked Cllr Glinn for his work regarding organising the replacement front door to the Village Hall and for all the painting. Cllr Glinn offered to make the repairs to the emergency exit threshold in the Village Hall. Cllr Glinn had attended a Police Matters meeting at Okehampton Police Station. Several items were covered including drugs, accidents on A386, (which is designated as a ‘high harm’ route) and speed limits.
- 043:26/27 Borough & County Councillor Reports** – Cllr West (WDBC) reported the Annual Council Budget had been published on the WDBC website. There were still heating oil grants available for low-income families. Meadowlands Community Leisure Centre had been transferred to Parklands Leisure Providers. The police were reviewing the speed reductions along the length of the A386. There would be a consultation with residents, Police and WDBC. The review by the police could take up to a year to cover the legislation. Cllr Fife-Cook (DCC) reported DCC were also discussing the A386 and addressing the main road as a whole. It was important to obtain local knowledge of the area, and he would be writing a report of his findings. He informed the Council, Brad Elliott was no longer the local Highways Officer and a new person had been appointed. He would inform the Clerk of his contact details. DCC had found more funding to repair potholes and there was a new scheme for patch repairs. DNPA were in the process of sending the final enforcement notice to Devon Oaks.
- 044:26/27 Councillor reports and items for future agenda** – Cllr Blackmore asked if the vacancy job title could be changed from Handyman to Grounds Maintenance Operative. Cllr Moorhead requested an update from the Clerk regarding the Devon & Cornwall 4 x4 Response and Highways Officer meeting. The Clerk informed the Council she was waiting for a reply from the Highways Officer.
- 045:26/27 Public Participation** – None
- 046:26/27 Part Two – Confidential items**  
**On the proposition of Cllr Lear, seconded Cllr Huda it was RESOLVED that, under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’**
- 047:26/27 Salaries** – On the proposition Cllr Huda, seconded Cllr Glinn, one abstention, the Council **RESOLVED** to increase the staff salaries by one spinal point from July 2026.
- 048:26/27 Correspondence** – The Council considered the email from a resident regarding food being dumped in the Cemetery. Both the Clerk and Cllr Glinn had investigated but there was no evidence when inspections were conducted.

**049:26/27 Handyperson Vacancy** – The Clerk reported posters had been placed on the noticeboards and an advertisement was due to be in the Tavistock Times this week.

On the proposition of Cllr Huda, seconded Cllr Lear, the Council **RESOLVED** to exit Part 2 and ratify decisions made.

**Next meeting 23<sup>rd</sup> June 2026 - Planning**

Meeting ended 21.11

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**Councillor M Huda**  
**Chairman**

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**DATED:**