

Horrabridge Parish Council

To all members of the Parish Council

You are hereby summoned to attend the Annual Meeting of Horrabridge Parish Council on **Tuesday 12th May 2026 at 7.30pm in the Village Hall** for the purpose of transacting the business set out below.

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk to the Council 7th May 2026

AGENDA

A fire alarm is not planned. In the event that the alarm sounds, please make your way out of the building via the nearest exit. No decision can be taken on items not detailed on the published agenda.

1. **Election of Chairman for 2026/2027** – To elect a Cllr as Chairman for 2026/2027 and to sign the Acceptance of Office Form.
2. **Election of Vice-Chairman for 2026/2027** – To elect a Cllr as Vice-Chairman for 2026/2027 and to sign the Acceptance of Office Form.
3. **Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
4. **To elect of members to the following committees;**
 - Planning
 - Finance
 - Personnel
 - Outside Spaces
5. **To elect of Representatives to the following external bodies;**
 - Twinning
 - Youth Club
 - Community Hall
6. **Confirmation of the minutes of the Parish Council meeting held on Tuesday 14th April 2026 –**
7. **Planning** – To consider the following application.

26/0034 T1 Alder – Remove lower branches and raise crown. The Old Rectory, Horrabridge, PL20 7RF
8. **Accessibility Statement** – To adopt the previously circulated Accessibility Statement.
9. **Finance** –
 - I. Consideration of approval of the following Payments on the attached report and approve Clerk's and staff pay.
10. **End of Year Bank Reconciliation/Balance Sheet** – To consider and approve the bank reconciliation/balance sheet for the year ending 31st March 2026
11. **Internal Audit Certificate and Report** – To consider the 2025/2026 year end certificate and report.
12. **AGAR Section 1 – Annual Governance Statement 2025/2026** – To consider and resolve to approve the annual governance statement Section 1. Clerk and Chair to sign.

13. **AGAR Section 2 – Accounting Statement 2025/2026** – To consider and resolve to approve the accounting statement for 2025/2026. Responsible Finance Officer and Chair to sign.
14. **Electors’ Rights** – To resolve to approve the dates for the exercise of Electors Rights those being Tuesday 3rd June 2026 to 14th July 2026
15. **Defibrillator Support Guardian** – To receive a report from Cllr Roche.
16. **RoSPA Report** – To consider actions needed as reported by RoSPA
17. **Planter** – To consider purchasing a planter in memory of Cllr Edmondson and installing a plaque.
18. **Open Spaces Report** – To receive an update from the Chair of Open Spaces.
19. **Progress Reports** – To receive updates from Councillors.
20. **Borough and County Councillors report** – To receive a report if present.
21. **Councillors reports and items for future agenda** –
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
22. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.
23. **Part Two – Confidential items**
The Committee is recommended to pass the following resolution:
‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’
24. **Allotments**– To receive a report from the Clerk and to consider the recommendation.
25. **Handyperson** - To consider a report from Cllr Glinn and the Clerk and to agree actions.

Next Meeting 9th June 2026