

# **Horrabridge Parish Council**

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on **14<sup>th</sup> April 2026 at 7.30pm in the Village Hall** for the purpose of transacting the business set out below.

Members of the public and press are welcome to attend.

*C Ellis*

Mrs Caroline Ellis, Clerk to the Council 9<sup>th</sup> April 2026

## **AGENDA**

**A fire alarm is not planned. In the event the alarm sounds, please make your way out of the building via the nearest exit. No decision can be taken on items not detailed on the published agenda.**

- 1 Apologies for absence** - To receive apologies from Cllrs unable to attend.
- 2. Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
- 3. Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda).
- 4. Confirmation of the minutes of the Parish Council meeting held on Tuesday 10<sup>th</sup> March 2026.**
- 5. Planning –**  
To note the decision of the planning authority.  
**0033/26** Forestry storage shed. Land at the rear of Manor Gardens, Old Station, Horrabridge PI20 7UQ  
**Prior Approval Refused**  
  
**Temporary Traffic Order** – To note the following Temporary Traffic Order  
TTRO2668480 – Temporary Prohibition of Pedestrians from Tuesday 21<sup>st</sup> April 2026 anticipated finish Monday 27<sup>th</sup> April 2026 for a maximum of 18 months.  
Footpath, Walkhampton Road to New Park. Horrabridge, outside no 26 to outside no 38  
Temporary restriction is considered necessary to enable – lay duct and install new chambers.
- 6. Finance –**
  - I. The Bank Reconciliation, Trial Balance and Budget Report dated 31<sup>st</sup> March 2026 for the consideration of the Council.
  - II. Consideration of approval of the following payments on the attached report and approve Clerk's and staff pay.
  - III. To note a VAT return had been submitted for £580.09 for the period 1<sup>st</sup> January 2026 – 31<sup>st</sup> March 2026
  - IV. To approve previous circulated list of regular direct debits and regular annual payments.
  - V. To note Cllr Glinn has conducted monthly audit checks and reported no issues.
  - VI. To note the Internal Auditor is due visit on 7<sup>th</sup> May 2026

7. **Village Hall Front Door** – To consider quotations for new front door for the Village Hall.
8. **Road Closures** – To receive a report from Cllr Moorhead.
9. **Policies, Terms of Reference and Risk Assessment**– consider adopting the revised policies Terms of Reference and Risk Assessment.
  - Biodiversity Duty & Objectives Policy
  - Code of Conduct Policy
  - Events Working Group – Terms of Reference
  - Events Risk Assessment
10. **Christmas Tree Lights** – To consider the previously circulated quotations from Mike Harding Lighting Ltd.
11. **Annual Parish Meeting and Annual Parish Council Meeting** – To note the Annual Parish Meeting will be held on 12<sup>th</sup> May 2026 at 7pm and the Annual Parish Council Meeting will be held on 12<sup>th</sup> May 2026 at 7.30pm
12. **Waste Bin** – To consider circulated quotations for a replacement bin in Weir Park.
13. **HRFT Pavilion Opening** – To receive a report regarding the official opening of the new Pavilion.
14. **Open Spaces Report** – To receive an update for the Chair of Open Spaces
15. **Borough and County Councillors report** – to receive reports if present.
16. **Councillor Progress Reports and items for future agenda** – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
17. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda).
18. **Part Two – Confidential items**

**The Committee is recommended to pass the following resolution:**  
**‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’**
19. **Staffing Issues** – To receive a report from the Clerk.
20. **Hall Booking Bad Debt** – To receive a report from the Clerk