

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall
On Tuesday 10th February 2026 at 7.30pm**
(also available at www.horrabridge-pc.gov.uk)

Present: Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman),
Cllr M Glinn, Cllr T Lear, Cllr C Edmondson

In Attendance: Caroline Ellis – Clerk
Cllr Michael Fife-Cook (DCC)
1 Member of the public

187:25/26 Apologies for absence – The Council noted Cllr James had resigned from the Council. Apologise tendered by Cllr Blackmore due to personal reasons was approved by the Council. Cllr Moorhead was absent. Apologises from Cllr West (WDBC) were noted.

188:25/65 Declarations of Interest – None

189:25/26 Public Participation - A member of the public asked if the Council could consider his recommendation nomination for a Mayoral Award.

Cllr Lear arrived

190:25/26 Confirmation of the minutes of the Council Parish meeting held on 13th January 2026 – On the proposition of Cllr Huda, seconded Councillor Glinn three abstentions., the Council **RESOLVED** to agree the minutes of the Tuesday 13th January 2026 Parish Council Meeting was a true record and was signed by the Chairman.

191:25/26 Planning – 0033/26 On the proposition of Cllr Huda, seconded Cllr Glinn, the Council **RESOLVED** to object to the application for a Forestry storage shed at land at the rear of Manor Gardens, Old Station, Horrabridge PL20 7UQ on the following grounds:

- Too large for the number of tools to be stored
- Forestry tools should not be taken away
- Wrong orientation with the door and window visible to the path
- Needs low level screen planting

192:25/26 Finance –

- The bank reconciliation, Trial Balance, and Budget Report dated 31st January 2026 was reviewed and on the proposition of Cllr Huda, seconded Cllr Lear the Council **RESOLVED** to approve.
- Payments, Clerk's and staff salaries, was reviewed and on the proposition of Cllr Huda, seconded Cllr Edmondson, the Council **RESOLVED** to approve.
- The Council agreed no further signatures were needed for Horrabridge Parish Council TSB Bank account.
- Cllr Lear nominated herself to be another signature on the Horrabridge Recreational Field Trust Lloyds bank account. The Council **RESOLVED** to approve.

193:25/26 Chair of Finance – On the position of Cllr Glinn, seconded Cllr Huda, the Council **RESOLVED** to elect Cllr Roche as Chair of Finance.

194:25/26 Chairman of HRFT - On the proposition of Cllr Huda, seconded Cllr Lear the Council **RESOLVED** to elect Cllr Glinn as Chairman of HRFT.

- 195:25/26 Christmas Tree Lighting** – The Council noted the Clerk had received a quotation from Mike Harding Lighting Limited for the Christmas tree lights. Budgeted over a 3-year period. At an estimated cost of £1600 per annum. To be approved at the next meeting.
- 196:25/26 Mayoral Awards 2026** – The Council considered several suggestions and on the on the proposition of Cllr Huda, seconded Cllr Roche the Council **RESOLVED** to nominate Mr Roy Young for a Mayoral Award.
- 197:25/26 Weir Park Annual Inspection** - The Council noted the inspection of the play area was due to take place in March 2026 at a cost of £83.00
- 198:25/26 Village Hall Week – 16th – 22nd March 2026** – The Council agreed not to hold an event this year.
- 199:25/26 Policies** – The Council considered the following revised policies and on the proposition of Cllr Huda, seconded Cllr Roche the Council **RESOLVED** to accept
- Reserves (Financial) Policy
 - Cemetery Rules & Regulations
 - Freedom of Information Publication Scheme

Cllr Michael Fife-Cooke (DCC) arrived.

- 200:25/26 Allotment Policies & Agreements** – The Council considered adopting the following policies and agreements. On the proposition of Cllr Huda, seconded Cllr Lear the Council **RESOLVED** to approve.
- Allotment Agreement
 - Allotment Inspection
 - The Council **RESOLVED** to defer the Poultry Policy.
- 201:25/26 Open Spaces Report** – Cllr Glinn reported the two new noticeboards had been installed plus a new latch gate for the cemetery. He completed minor tree works to the Old Memorial Ground. The Village Hall door needed attention and will need to be painted when it has dried out. The yellow lines have now been painted at Pencreber Road and Torbridge Road. A meeting had been planned with the Highways Officer regarding potholes and drainage issues. 3 tonnes of salt had been delivered, and the store had been tidied. The football tractor was to be removed from the shed so it can also be tidied. Received a request from a member of the public regarding the muddy state of the walkway from Town Farm Close to Station Road, but it is private land so not the responsibility of HPC. The gas bill for the pavilion had been paid.
- 202:25/26 Borough and County Councillor Reports** – Cllr Fife-Cook reported DNPA were arranging planning training for Councillors. There was no news regarding the enforcement on Devon Oaks. A meeting had been arranged with the Highways Officer regarding flooding in the village. There had been a meeting with Sir Geoffrey Cox regarding grants available. Cllr Fife-Cook suggested the Council applied for a grant from Locality Budget, towards the security fencing. The Clerk read report from Cllr West which had been previously circulated to the Cllrs.
- 203:25/26 Councillor Progress Reports and items for future agenda** – Cllr Edmondson, reported she had received messages regarding the roads that needed gritting during the icy period. Environment Agency had been cleared the blocked Weir. Recruitment of new councillors was challenging. It was suggested starting a possible Youth Group. Cllr Roche reported the Pavilion had been completed at the end of December.

1.2% balance was to be paid after all snagging had been completed. Fund raising was needed to complete other work needed. New security gates and fencing to be installed. The Community Room was completed and available to be rented. Furniture and soft furnishings still to be purchased. The EV Charger had a 5 year guarantee. Cllr Glinn reported the fencing around the area which previously had Japanese Knotweed had been removed without permission from the Council. Cllr Glinn asked if a HRFT meeting could be arranged.

A member of the public left the meeting.

204:25/26 Public Participation – None

205:25/26 Part Two – Confidential items

On the proposition of Cllr Huda, seconded Cllr Edmondson it was RESOLVED that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.'

Cllr Michael Fife-Cook left the meeting.

206:25/26 TASS – On the proposition of Cllr Huda, seconded Cllr Edmondson, the Council **RESOLVED** to allow TASS free use of the hall for the Thursday drop-in session, to enable the group to continue to meet. To be reviewed in 6 months.

Next meeting 10th March 2026

Meeting ended 21.08

Councillor M Huda
Chairman

DATED: