

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall  
On Tuesday 11<sup>th</sup> March 2025 at 7.30pm**  
(also available at [www.horrabridge-pc.gov.uk](http://www.horrabridge-pc.gov.uk))

**Present:** Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman), Cllr E Hemsil,  
Cllr A Moorhead, Cllr M Glinn, Cllr J Blackmore, Cllr M Harvey

**In Attendance:** Cllr C West - WDBC  
Caroline Ellis – Clerk

**207:24/25** **Apologies for absence** – Apologies tendered Cllr Lear due to personal reasons was accepted by the Council.

**208:24/25** **Declarations of Interest** – Cllr Blackmore declared an interest in item 211:24/25 planning application 25/0016

**209:24/25** **Public Participation** – None

**210:24/25** **Confirmation of the minutes of the Parish meeting held on Tuesday 11<sup>th</sup> February 2025**– On the proposition of Cllr Huda, seconded Cllr Blackmore, the Council **RESOLVED** to agree the minutes of the Tuesday 11<sup>th</sup> February 2025 Parish Council Meeting was a true record and was signed by the Chairman.

**211:24/25** **Planning –**  
**To consider the following application**  
**25/0016** Trees (Conservation Area): The Old Mill, Commercial Road, Horrabridge, PL20 7QE Large tree in front garden needs to be removed as it has cracked flood defence wall and will only get worse. On the proposition of Cllr Huda, second Cllr Hemsil, one abstention, the Council **RESOLVED** to approve the application.

**To note the following decisions of the Planning Authority**  
**0434/24** Extension to dwelling, erection of shed, greenhouse and ancillary building. Greenwells, 5 Sampford Gardens, Horrabridge PL20 7QZ  
**Grant Conditionally**

**212:24/25** **Finance** –  
I. The bank reconciliation, Trial Balance, and Budget Report dated 28<sup>th</sup> February 2025 was reviewed and on the proposition of Cllr Moorhead, seconded Cllr Roche the Council **RESOLVED** to approve.  
II. Payments, Clerk's and staff salaries for February 2025, was reviewed and on the proposition of Cllr Huda, seconded Cllr Blackmore, the Council **RESOLVED** to approve.

**213:24/25** **Green Waste Subscription** - On the proposition of Cllr Moorhead, seconded Cllr Glinn, the Council **RESOLVED** to approve renewing the green waste subscription at a cost of £65.00

**214:24/25** **Gas Boiler** – Cllr Huda reported the gas boiler was condemned as unsafe when serviced. Cllr Huda and the Clerk agreed the boiler needed replacing. (Financial Regulations 5.18) Cllr Huda was thanked for negotiating a price and arranging the replacement. The cost of the replacement was £1500 plus VAT. The boiler was more efficient and should save money in fuel bills.

- 215:24/25** **Truck** – Cllr Glinn reported the MOT was due on 22<sup>nd</sup> July and suggested the test was booked 1 month prior. If the vehicle passed the MOT two new tyres should be fitted. If the vehicle failed the MOT, an estimate for the works would be obtained and the Council could then decide if it was viable to keep the truck.
- 216:24/25** **Beating the Bounds** – This year was the 75<sup>th</sup> Anniversary of Beating the Bounds. Cllrs were looking for volunteers to help organise the event to be held in September 2025. The Council agreed to form a Working Party with both Cllrs and members of the public. There would be an informal meeting on 25<sup>th</sup> March 7.30pm in The London Inn. Cllr Harvey offered to publicise the meeting.
- 217:24/25** **Asset Register** - On the proposition of Cllr Huda seconded Cllr Moorhead, the Council **RESOLVED** to approve the additions and disposals report, and the final asset register for 2024/2025
- 218:24/25** **Village Hall Week** – The Council were reminded of the Village Hall Coffee morning event on 23<sup>rd</sup> March 2025 10am – 12 noon. Cllr Harvey offered to circulate the poster.
- 219:24/25** **VE Day Anniversary 8<sup>th</sup> May 2025** – The Council would be organising an event in Weir Park on Saturday 10<sup>th</sup> May. The Clerk was asked if she could apply for any grant funding available. A working party would be formed to help organise the event. Cllr Harvey would create a poster advertising the need for volunteers to join the working group.
- 220:24/25** **Pavilion** – Building work was progressing well and was on schedule. A manager would be needed to manage the Pavilion when it was completed. The Clerk offered to take the bookings, but a Manager/Caretaker would be needed to manage the day to day running. Cllr Roche requested the Annual General Meeting of HRFT to be held after the next HPC Council meeting. The Clerk would circulate an agenda.
- 221:24/25** **Policies** – On the proposition of Cllr Huda, seconded Cllr Hemsil, the Council **RESOLVED** to approve the following amended policies:
- Internal Control Policy
  - Death of a Senior National Figure
- 222:24/25** **Open Spaces Report** - Cllr Glinn reported the dead ash tree next to the Old Smithy had been removed at no cost to HPC. The free Alder tree, supplied by Devon Wildlife Trust, was planted in Weir Park, next to the old beech. Cllr Blackmore and Cllr Glinn had conducted a pre-inspection check in Weir Park. Two holes in the grass were discovered and now filled. Some decay was found in the wooden posts of multi play. The pedestrian crossing improvements had been completed ahead of schedule by DCC Highways. Cllr Glinn had emailed Cllr Sanders regarding the road drains in Jordan Road, one drains continues block. DCC had been emailed regarding the poor quality of pot-hole repairs.
- 223:24/25** **Progress Reports** – Cllr Moorhead thanked DCC and Highways as the replacement path and new railings were completed quickly, with limited disruption. Drains had also been cleared.
- 224:24/25** **Borough and County Councillor Reports** – Cllr West reported HPC were successful in their grant application for £200 towards the cost of upgrading the fire alarm. He delivered sandbags and HPC had purchased the sand. He reported an update on the Devolution Bill. The initial outline plans would be submitted to the Government for consideration by 21<sup>st</sup> March. The plans, if accepted would be worked out in detail for final approval. The Budget for

2025/2026 was being finalised for approval. Extra funding had been provided to support the main priorities; housing, environment and community facilities such as halls. The Tavistock Neighbourhood Plan had been agreed and would go for consultation.

**225:24/25** **Councillor reports and items for future agenda** – Cllr Huda reported the Easter Bunny would be making an appearance at no cost to the Council. Cllr Blackmore reported the man-hole cover in entrance to the youth club was broken and a hazard. Cllr Glinn would investigate.

**226:24/25** **Public Participation** - None

Next meeting 8<sup>th</sup> April 2025

Meeting Closed at 20.37

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**Councillor M Huda**  
**Chairman**

**DATED:**