

Horrabridge Parish Council

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on

Tuesday 14th January 2025 at 7.30pm in the Village Hall for the purpose of transacting the business set out below.

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk to the Council 9th January 2025

AGENDA

A fire alarm is not planned. In the event that the alarm sounds, please make your way out of the building via the nearest exit.

No decision can be taken on items not detailed on the published agenda.

- 1. Apologies for absence.**
- 2. Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
- 3. Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.
- 4. Confirmation of the minutes of the Parish Council meeting held on Tuesday 10th December 2024**
- 5. Planning** – To note the following decision of the Planning Authority
 - 5.1 461/24** Erection of five dwellings, land adjacent to Highlands, Whitchurch Road, Horrabridge PL20 7TX
Refusal
 - 5.2 To note the previously circulated revised National Planning Policy Framework.**
 - 5.3 To note planning breach infringement in garden adjacent to the bridge.**
- 6. Finance** –
 - I. The Bank Reconciliation, Trial Balance and Budget Report dated 31st December 2024 for the consideration of the Council.
 - II. Consideration of approval of the following Payments on the attached report and approve Clerk's and staff pay.
 - III. To approve payment of £616.58 for the fleet insurance with Zurich
 - IV. To approve following virements from Earmarked Reserves to General Reserves
 - Truck £4000
 - Sit on Mower £3000
 - By Election £2800
 - Play Equipment £6000
 - Village Hall £6000
 - Street Furniture £1500
- 7. Budget 2025/2026** – to consider the previously circulated budget report and to resolve the budget for 2025/2026

8. **Precept 2025/2026** – to resolve the precept amount for 2025/2026
9. **Meeting Schedule 2025/2026** – to consider the meeting schedule dates for 2025-2026 as previously circulated.
10. **Grants** – to consider the following grant applications from
 - Horrabridge Sewing Maskateers £250
 - Horrabridge Teens Hangout / Tavistock Methodist Circuit £152
 - Citizens Advice
11. **Internal Auditor** – To consider appointing Penny Clapham to conduct the internal audit for the financial year ending 31st March 2054 at a cost of £85.00 plus mileage.
12. **Policies** – To consider adopting the amended policies
 - Allotment Health & Safety Policy
 - Press & Media Policy
 - Asset Register Policy
 - Training & Development Policy for Employees & Councillors.
13. **Ministry of Housing, Communities and Local Government, Devolution White Paper** – To note the previously circulated Devolution White Paper which was published on 16th December 2024
14. **Consultations** – To note Councillors and Clerks are requested to respond to the following consultations.
 - Local Audit Reform: A Strategy for Overhauling the Local Audit System in England. Closing date 29th January 2025
 - Strengthening The Standards and Conduct Framework for Local Authority in England. Closing date 26th February 2025
15. **Village Hall Week 17th – 23rd March 2025** - To consider holding an event in the village hall on 22nd March 2025
16. **Open Spaces Report** – To receive an update for the Chair of Open Spaces
17. **Progress Reports** – To receive updates from Councillors.
18. **Borough and County Councillors report** –
19. **Councillors reports and items for future agenda** – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
20. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.

Next Meeting 11th February 2025