

# **Horrabridge Parish Council**

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on

**Tuesday 10<sup>th</sup> December 2024 at 7.30pm in the Village Hall** for the purpose of transacting the business set out below.

Members of the public and press are welcome to attend.

*C Ellis*

Mrs Caroline Ellis, Clerk to the Council 5<sup>th</sup> December 2024

## **AGENDA**

**A fire alarm is not planned. In the event that the alarm sounds, please make your way out of the building via the nearest exit.**

**No decision can be taken on items not detailed on the published agenda.**

1. **Apologies for absence.**
2. **Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
3. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.
4. **Confirmation of the minutes of the Council meeting held on Tuesday 12<sup>th</sup> November 2024**
5. **Planning – To consider the following application**  
  
**0461/24** Erection of five dwellings at land adjacent to Highlands, Whitchurch Road, Horrabridge PL20 7TX  
  
**To note the following decisions of the Planning Authority**  
**24/0036** Tree works (conservation area) – Clouteron Farm, Jordan Lane, Horrabridge PL20 7QF  
**No objection.**  
  
**0266/24** Erection of forestry building at land adjacent to 12 The Old Station, Horrabridge  
**Refusal of Prior Approval**
6. **Finance** –
  - I. The Bank Reconciliation, Trial Balance and Budget Report dated 30<sup>th</sup> November 2024 for the consideration of the Council.
  - II. Consideration of approval of the following payments on the attached report and approve Clerk's and staff pay.
7. **Budgets** – To consider the previously circulated budget report version 2. For final approval in January 2025
8. **Election 2025** – To note Devon County Council elections will be held on 1<sup>st</sup> May 2025

9. **Fire Alarm –Works to upgrade the fire alarm** will commence on Monday 20<sup>th</sup> January for three days.
10. **Christmas Tree Lighting** – To receive an update regarding the recent event.
11. **Legionella Risk Assessment** – To receive a report from the Clerk
12. **Open Spaces Report** – To receive an update for the Chair of Open Spaces
13. **Progress Reports** – To receive updates from Councillors.
14. **Borough and County Councillors report** –
15. **Councillors reports and items for future agenda** –  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
16. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.

**Next meeting 14<sup>th</sup> January 2025**