

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall
On Tuesday 12th November 2024 at 7.30pm**
(also available at www.horrabridge-pc.gov.uk)

Present: Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman), Cllr T Lear,
Cllr A Moorhead, Cllr M Glinn, Cllr A Mansfield and Cllr J Blackmore

In Attendance: Cllr P Sanders (DCC)
Cllr C West (WDBC)
Caroline Ellis – Clerk

129:24/25 **Apologies for absence** – Apologies tendered by Cllr Hemsil due to ill health.
Cllr M Hussey had submitted his resignation.

130:24/25 **Declarations of Interest** – None

131:24/25 **Public Participation** – None

132:24/25 **Confirmation of the minutes of the Parish meeting held on Tuesday
10th October 2024**– On the proposition of Cllr Huda, seconded Cllr Blackmore, the
Council **RESOLVED** to agree the minutes of the Tuesday 8th October 2024 Parish
Council Meeting.

133:24/25 **Planning** – The following applications were considered.

0434/24 Extension to dwelling, erection of shed, greenhouse and ancillary
outbuilding at Greenwells, 5 Sampford Gardens Horrabridge, PL20 7QZ
The Council **RESOLVED** to support the application, one abstention.

24/0065 Tree works (TPO)T1: Oak, Crown reduce lateral spread at 6m from
ground level over eastern aspect by 1.5m (back in line with remaining crown).
Remove lowest lateral limb from eastern aspect to allow a clearance of 5m from
ground level over the drive. 15a Devon Oaks, Bedford Bridge, Magpie, Yelverton
PL20 7RY
The Council **RESOLVED** to support the application, one abstention.

134:24/25 **Finance** – The bank reconciliation, Trial Balance, and Budget Report dated 31st
October 2024 was reviewed and on the proposition of Cllr Moorhead, seconded
Cllr Lear the Council **RESOLVED** to approve.

Cllr Huda reported there had been an incident with the TSB Bank. TSB Banking
application had selected the wrong bank details when he paid a personal invoice.
The payment was made from HPC bank in error. This had been refunded and
TSB are investigating as this was the banks error. The Clerk will report the
response from TSB.

Payments, Clerk's and staff salaries for November 2024, was reviewed and on
the proposition of Cllr Huda, seconded Cllr Lear, the Council **RESOLVED** to
approve.

135:24/25 **Budget 2025/2026** – The Council reviewed the budget for 2025/2026. Councillors
were concerned with the increase in the precept, but agreed it was necessary.
Would be reviewed at the December meeting.

136:24/25 **Fire Alarm** – On the proposition of Cllr Huda seconded, Cllr Glinn the Council
RESOLVED to accept the quotation from Firesec Solutions Ltd for £1485

- 137:24/25** **NALC Salary Increases 2024/2025** - Cllr Moorhead declared an interest. On the proposition of Cllr Huda, seconded Cllr Lear, one abstention, the Council **RESOLVED** to adopt the NALC salary increase from April 2024 and to pay the back pay due.
- 138:24/25** **Memorial Tree** – The Council considered the application for a memorial tree to be planted in the Old Memorial Ground. It was regrettable, but the Council agreed as it would involve extra time in maintaining the area, not to allow the request. The Clerk would offer other solutions to the applicant.
- 139:24/25** **Tree from Devon Wildlife Trust** - The Council agreed to apply for a free Rowan tree. This would be planted in Weir Park.
- 140:24/25** **Beating the Bounds** – Cllr Moorhead suggested it should be considered but it would require volunteers. It was agreed to form a working group in the New Year with volunteers and Cllrs.
- 141:24/25** **VE Day 8th May 2025** – It was agreed this event would be organised by volunteers.
- 142:24/25** **Allotment Charges** – On the proposition of Cllr Huda, seconded Cllr Moorhead, the Council **RESOLVED** to increase the allotment charges by 2% for 2025/2026.
- 143:24/25** **Village Hall Charges** – On the proposition of Cllr Huda, seconded Cllr Moorhead, the Council **RESOLVED** to increase the village hall charges by 2% for 2025/2026.
- 144:24/25** **Burial Charges** - On the proposition of Cllr Huda, seconded Cllr Moorhead the Council **RESOLVED** to increase the burial charges by 2% for 2025/2026.
- 145:24/25** **Cemetery Rules & Regulations** – Prop Cllr Huda, seconded Cllr Mansfield, the Council **RESOLVED** to approve the updated Cemetery Rules & Regulations.
- 146:24/25** **Policies** – On the proposition of Cllr Moorhead, seconded Cllr Blackmore, the Council **RESOLVED** to adopt the following policies
- Financial Risk Assessment & Management Policy
 - Financial Regulations
- 147:24/25** **Christmas trees** – Cllr Glinn would arrange the delivery of the Christmas trees. 4 small and 2 large. There would be no cost to the Council.
- 148:24/25** **Open Spaces Report** – Cllr Glinn reported the Rota Web in the play park had been repaired. Cllr Blackmore had inspected the fixings and others may need replacing. This would be monitored and replaced when necessary. The blades on the mower need to be sharpened. The cost of annual service would be £370 but maybe able to defer the service once the blades had been sharpened. The tree inspection was due and Cllr Glinn would report the findings next month. The truck had developed a fault with the alarm, but this had now been rectified.
- 149:24/25** **Progress Reports** – Cllr Mansfield reported the Christmas Tree lighting event would be on 1st December. Posters have been displayed to advertise the event. Cllr Lear reported cows have been loose on Magpie bends on several occasions. The police were involved. Cllr Moorhead informed the Council, Horrabridge Twinning Group would hold their AGM this week. It was agreed the Remembrance Day Parade would be led by the Council next year. Cllrs were disappointed there were low numbers of scouts and cubs in the parade. Cllr Blackmore would speak to the groups to make them aware of the format. Public lighting in Fillace Park was obscured by trees. Cllr Glinn would investigate. The

bin by the school had been damaged and would need to be replaced but re-sited on the other side of the road. The lamp post by the old post office was not lit. Cllr Blackmore would investigate. Cllr Glinn had contacted the Snow Warden volunteers and most had agreed to continue this year.

150:24/25 Borough and County Councillor Reports – Cllr West’s report had been circulated to the Council. The report included 250 residents, who were under the threshold, for the Winter Fuel Allowance, but would be contacted by WDBC as they would be received additional funding. He has followed up on the request of a road sweeper to visit the village and is hoping for a date. Cllr West had made enquiries regarding parking on Whitchurch Road and the land suggested to made into parking was owned by DCC. Cllr West reported several grants available. Cllr Sanders reported DCC were holding a budget meeting on 4th December 6pm – 8pm. Cllrs were encouraged to attend. There was a national problem with SEND services for children. There would be two additional facilities in the County. Alexander building in Tavistock would be a small facility as well as a new school to be built in Ivybridge. DNPA visitor centre in Princetown to close at the end of the financial year. The visitor centre did attract between 50,000 – 60,000 visitors per year. Cllr Sanders was now a Director of DMAT and the new Chief Executive was Rachel Shaw.

151:24/25 Councillor reports and items for future agenda – None

152:24/25 Public Participation - none

Next meeting 10th December 2024

Part Two – Confidential items

**The Committee is recommended to pass the following resolution:
‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’**

153:24/25 Banking Issue – This was discussed in agenda item 134:24/25

Meeting closed 9pm

Councillor M Huda
Chairman

DATED: