

Horrabridge Parish Council

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on

Tuesday 12th November 2024 at 7.30pm in the Village Hall for the purpose of transacting the business set out below.

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk to the Council 7th November 2024

AGENDA

A fire alarm is not planned. In the event that the alarm sounds, please make your way out of the building via the nearest exit.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for absence.**
2. **Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
3. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.
4. **Confirmation of the minutes of the Parish Council meeting held on Tuesday 10th October 2024**
5. **Planning** – To consider the following applications

0434/24 Extension to dwelling, erection of shed, greenhouse and ancillary outbuilding at Greenwells, 5 Sampford Gardens, Horrabridge PL20 7QZ

24/0065 Tree works (TPO)T1: Oak, Crown reduce lateral spread at 6m from ground level over eastern aspect by 1.5m (back in line with remaining crown). Remove lowest lateral limb from eastern aspect to allow a clearance of 5m from ground level over the drive. 15a Devon Oaks, Bedford Bridge, Magpie, Yelverton PL20 7RY
6. **Finance** –
 - I. The Bank Reconciliation, Trial Balance and Budget Report dated 31st October 2024 for the consideration of the Council.
 - II. Consideration of approval of the following payments on the attached report and approve Clerk's and staff pay.
7. **Budget 2025/2026** – To consider the previously circulated draft budget for 2025/2026
8. **Fire Alarm** – To consider quotation from Firespec for £1485 for the updates needed to the fire alarm as required in the Fire Risk Assessment.
9. **NALC Salary Increases 2024/2025** – to agree to adopt the recently approved NALC salary increase due April 2024 and to agree the back pay from April 2024.
10. **Tree** – To consider a request from a member of the public to plant a memorial tree in the Old Memorial Ground.
11. **Free tree from Devon Wildlife Trust** – To consider applying for a free tree for the parish.

12. **Beating the Bounds** – To consider holding an event in 2025 and to appoint members to form a Working Party.
13. **VE Day** – To agree members to form a working group for the event 2025
14. **Allotment Charges** – To consider allotment charges for 2025/2026
15. **Village Hall Charges** – To consider hall hire charges for 2025/2026
16. **Burial Charges** – To consider burial charges for 2025/2026
17. **Cemetery Rules & Regulations** – To consider approving and adopting the previously circulated Cemetery Rules and Regulations.
18. **Policies** – To consider approving and adopting the following previously circulated policies
 - Financial Risk Assessment & Management Policy
 - Financial Regulations
19. **Christmas Trees** – To consider Christmas trees at the front of the shops
20. **Open Spaces Report** – To receive an update for the Chair of Open Spaces
21. **Progress Reports** – To receive updates from Councillors.
22. **Borough and County Councillors report** –
23. **Councillors reports and items for future agenda** –
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
24. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.

Part Two – Confidential items

The Committee is recommended to pass the following resolution:

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’

25. **Banking Issue** – To receive a report from the Clerk.

Next meeting 10th December 2024