

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall  
On Tuesday 8<sup>th</sup> October 2024 at 7.30pm**  
(also available at [www.horrabridge-pc.gov.uk](http://www.horrabridge-pc.gov.uk))

**Present:** Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman), Cllr T Lear,  
Cllr A Moorhead, Cllr M Glinn, Cllr A Mansfield, and Cllr J Blackmore

**In Attendance:** Caroline Ellis – Clerk  
2 Members of the public  
Cllr West

**105:24/25** **Apologies for absence** – Apologies tendered by Cllr Hussey, for personal reasons, was approved by the Council. Cllr Hemsil was absence.

**106:24/25** **Declarations of Interest** – Cllr Mansfield declared an interest in item 111:24/25 being an organiser of the Youth Group. Cllr Glinn declared an interest in Item 110:24/25 as he had submitted an expenses claim.

**107:24/25** **Public Participation** – Two members of the public were concerned regarding parking in Whitchurch Road, between Greenway Close and Old School Lane. They reported it was difficult for them to exit their driveway safely as vehicles travelled too fast and on the wrong side of the road. They would like the Council to support their request for Highways to install lines to restrict the parking and for permission for them to install a mirror opposite their drive. Their hedge was to be cut on 10<sup>th</sup> October, and they asked if the Council could put notices on Facebook on their behalf to make the residents aware.

**108:24/25** **Confirmation of the minutes of the Parish meeting held on Tuesday 10<sup>th</sup> September 2024** – On the proposition of Cllr Huda, seconded Cllr Blackmore, one abstention, the Council **RESOLVED** to agree the minutes of the Tuesday 10<sup>th</sup> September 2024 meeting, and was a true record and was signed by the Chairman.

Cllr Lear arrived

**109:24/25** **Planning** – The Council noted the following decisions of the Planning Authority

**0338/24** Rear ground floor extension with first floor terrace, new door to side elevation and internal alterations at Dolphin Cottage, North Road, Yelverton PL20 6EE

**Grant of Conditional Planning Permission**

**24/0047** Tree works. T1 and T2 x 2 sycamore – reduce lateral growth standing at 2m from ground level of southern canopy only by 2m back to previous pruning points leaving branches standing at 2m, aiming to give 2m clearance from building.

**Grant of Consent.**

**110:24/25** **Finance** – The Bank Reconciliation, Trial Balance, and Budget Report dated 30<sup>th</sup> September 2024 was reviewed and on the proposition of Cllr Huda, seconded Cllr Moorhead the Council **RESOLVED** to approve.  
Payments, Clerk's and staff salaries for October 2024, was reviewed and on the proposition of Cllr Lear, seconded Mansfield the Council **RESOLVED** to approve.

**111:24/25** **Youth Group** – On the proposition of Cllr Moorhead, seconded Cllr Glinn, the Council **RESOLVED** to charge a fee of £100 for the use of the Village Hall for the for the winter months to the Youth Group. It was suggested the Youth Group apply for a grant from the Council, in January 2025.

- 112:24/25** **Truck** – Cllr Glinn reported it would cost about £200 to steam clean and apply wax to the underside of the truck.
- 113:24/25** **Beating the Bounds** – The Council agreed to defer this item to next month and form a Working Group to organise the event for 2025.
- 114:24/25** **VE Day Anniversary** – The Council agreed to form a Working Group to organise the event for 8<sup>th</sup> May 2025.
- 115:24/25** **Whitchurch Road** - The Clerk reported she had received an email regarding parking in Whitchurch Road and their accessibility of exiting their drive. They also commented in Public Participation time, item 107:24/25 and item 128:24/25. The Clerk would contact the Local Highways Officer and Cllr Sanders DCC, who is also the Chairman of West Devon Highways and Traffic Order Committee for their response.
- 116:24/25** **Overgrown Hedges & Weeds** – The Clerk reported a resident was disappointed with the weeds and overgrown hedges in the village. They felt the village looked untidy. The Council explained weedkiller could not be applied, as you need a licence. They would like to encourage residents to maintain their own frontage, with general weeding etc. Cllr West (WDBC) offered to investigate requesting a road sweeper visiting the village.
- 117:24/25** **Christmas Trees** – . Cllr Glinn would obtain a large tree to be donated to the village. There was a team of volunteers who would be forming a working party. Community groups would be invited to decorate the tree. It was reminded to the Council as it was a village initiative and not the Council's, permission would be requested to use Weir Park for the siting of the tree.
- 118:24/25** **Hedge Cutting-** Cllr Moorhead had obtained a quotation of £350 to cut the hedges at Fillace Lane, cemetery, main road, by the bus stop, allotments, by the school and church corner. On the proposition of Cllr Moorhead, seconded Cllr Glinn the Council **RESOLVED** to accept the quotation.
- 119:24/25** **Himalayan Balsam** – The Clerk reported she had received several emails regarding Himalayan Balsam growing in the river by Tilly Bridge. This had been reported to DCC, DNPA and the Environment Agency. The Environment Agency replied they would only get involved with an invasive plant if it was causing damage to flood defences or causing a blockage. They also stated it is not a 'reportable' species and the natural growth and spread was not illegal. Cllr Lear suggested the Clerk report the plant to Westcountry River Trust. The Clerk would report it and inform the members of the public of any updates.
- 120:24/25** **20s Plenty's Signs** - The Clerk reported she had received a quotation of £178 for 10no composite A3 signs. DCC Highways have removed some signs already installed at other local villages. The Council agreed not to purchase the signs.
- 121:24/25** **Remembrance Day** - Cllrs were requested to meet 10.30am at the village hall on Sunday 10<sup>th</sup> November 2024
- 122:24/25** **New Pavilion** – Cllr Roche reported the pavilion had been demolished. The contract was signed on 3<sup>rd</sup> October. Cllr Roche was in the process of collecting grants promised. Cllr Gliinn and Cllr Roche were sourcing adequate heating for the Pavilion. The site is secured with Heras fencing but would ask Cllrs to report if there were any problems.

**123:24/25** **Consultations** – The Council considered the consultations below.

**WDBC Statutory Review of Polling Districts and Places**

To discuss a response to WDBC's consultation on polling stations answering

- Do you think your local polling station is convenient?
- Can you get to it easily walking, by car or public transport?
- Can you suggest a better location?
- Is there somewhere more accessible for those with disabilities?

The Council agreed no response was needed.

**Devon Countywide Local Cycling and Walking Infrastructure Plan (LCWIP) Consultation**

To discuss a response to DCC's Consultation. The engagement period will close on Saturday 30 November.

The Council agreed for the Clerk to respond with the following point.

A386 – dangerous for cyclists. Cycle path needed alongside the road.

**Consultation on the draft Devon and Torbay Local Transport Plan (LTP4).**

To discuss a response to DCC's Consultation in relation to the six objectives underpinning the LTP to achieve this vision:

- Decarbonisation
- Easier Travel
- Reliable and Resilient
- Unlock Development
- Greater Places for People
- The Place to be Naturally Active

The Council agreed no response was needed.

**124:24/25** **Open Spaces Report** – Cllr Glinn reported two new defects had been found on the play equipment. A new shackle had been ordered for the rota web. The rubber matting around the rota web was uneven, this had now been repaired. Trees were in good order. Two defibrillators in the village were working, Village Hall and the Sports Pavilion. The defibrillator at the school was showing as 'not available', this was reported to the school. The strimmer had been repaired. The part needed was still under warranty, the cost would be the postage. A bicycle rack had been donated to the village; this would be fitted when the pavilion has been re-built.

**125:24/25** **Progress Reports** – None

**126:24/25** **Borough and County Councillor Reports** – Cllr West WDBC, reported £500 had been paid to Horrabridge Rangers to help pay for kit and equipment. The Council would be writing to the Chancellor expressing their concerns regarding the withdrawal of the Winter Fuel Allowance. The Council agreed to write to the Rt. Hon Louise Haigh, Secretary of State and the local members of parliament regarding the suspension of the previously approved investment in regenerating rail infrastructure between Tavistock and Plymouth. Wildlife Warden Scheme had been launched and aims to work with Devon Wildlife Trust and residents. There would be 100% increase in council tax for second homes in April 2025.

**127:24/25** **Councillor reports and items for future agenda** – None

**128:24/25 Public Participation** - It was suggested the land owned by WDBC, along Whitchurch Road, could be cleared and this would allow several new parking places. Cllr West asked the resident to email him, and he would investigate.

Next meeting 12<sup>th</sup> November 2024

Meeting closed at 9.03pm

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**Councillor M Huda**  
**Chairman**

**DATED:**