

Horrabridge Parish Council

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on

Tuesday 11th June 2024 at 7.30pm in the Village Hall for the purpose of transacting the business set out below.

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk to the Council 6th June 2024

AGENDA

A fire alarm is not planned. In the event that the alarm sounds, please make your way out of the building via the nearest exit.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for absence** – To receive apologise for absence.
2. **Absence without apologies.**
3. **Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
4. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.
5. **Confirmation of the minutes of the Annual Parish Council meeting held on Tuesday 14th May 2024**
6. **Planning –**

To consider the following applications

0216/24 Resumption of approval repairs and reinstatement of existing building for existing use, incorporating bat mitigation measures at Magpie Mill, Horrabridge PL20 7SD

24/0030 Application to carry out works to tree(s) protected by a Tree Preservation Order. G1: Two lawsons cypress: Crown to raise to achieve a clearance of 5.5m above ground level at 36 Devon Oaks Park, Horrabridge PL20 7RY

To note the following decisions of the Planning Authority

0488/23 Construction of two dwellings at land at Highlands, Horrabridge PL20 7TZ
Refusal

7. **Finance –**
 - The Bank Reconciliation, Trial Balance and Budget Report dated 31st May 2024 for the consideration of the Council.
 - Consideration for approval of the following Payments on the attached report and approve Clerk's and staff pay.
 - To consider financing the Clerk becoming a member of SLCC at a cost of £183 plus £12 joining fee.
8. **Debit Card** – To consider applying for a debit card for HPC. The Good Councillor's Guide 2024 states it is bad practice for goods to be purchased by Cllrs as the VAT cannot be reclaimed. Only goods purchased by the Clerk/RFO or Council, can the VAT be reclaimed.

9. **HRFT** – To consider HPC jointly applies together with HRFT to the Football Foundation for a matched funding grant to demolish Fillace Park Pavilion and replace it with new Changing Rooms and a Village Community room.
10. **HRFT** – To consider underwriting the Pavilion Project for the sum of £45,000 to ensure the full £250,000 of Football Foundation match funding.
11. **Policies** – To approve the following updated policies.
 - Tree Policy
 - Equal Opportunities Policy
 - Absence Management Policy
12. **To review the previously circulated Terms of Reference for the following Committees.**
 - Finance
 - Planning
 - Open Spaces
 - Personnel
13. **Legionella Risk Assessment** – To consider the previously circulated village hall Legionella Risk Assessment and to agree recommended work.
14. **Councillor Attendance Record** – To note the previously circulated attendance record for 2023/2024
15. **80th D-Day Anniversary** – To receive an update from Cllr Farrar on the event in Weir Park on 8th June 2024.
16. **Christmas Tree & Lights** – To resolve to approve the hire of a cherry picker and the purchase of new Christmas lights.
17. **Traffic Management Plan** – To receive an update from Cllr Glinn and the Clerk.
18. **Open Spaces Report** – To receive an update from the Chair of Open Spaces.
19. **Progress Reports** – To receive updates from Councillors.
20. **Borough and County Councillors report** – To receive reports if present.
21. **Councillors reports and items for future agenda** – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
22. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.

Part Two – Confidential items

The Committee is recommended to pass the following resolution:

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’

23. **Fire Risk Assessment** – To consider quotations and to receive an update from the Clerk.
24. **Enforcement** – To receive a report from the Clerk on planning enforcement notices.

Next Meeting 9th July 2024