

HORRABRIDGE PARISH COUNCIL

To all Members of the Council

You are hereby summoned to attend the Annual Council Meeting of Horrabridge Parish Council on **16th May 2023 at 7.30pm at Horrabridge Village Hall** for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

Caroline Ellis

Caroline Ellis, Clerk to the Council

Thursday 27th April 2023

Open Session – Members of the public may speak regarding parish matters.

ANNUAL COUNCIL MEETING

A G E N D A

1. **Election of Chairman for 2023/2024** – Chairman to sign the Acceptance of Office Form.
2. **Consideration of Co-option** – To consider applications for Co-option
3. **Election of Vice Chairman for 2023/2024** – Vice-Chairman to sign the Acceptance of Office Form
4. **Apologies for Absence**
5. **Declarations of Interest**
6. **Election of Representation on external bodies**
Twinning, Youth Club, Community Hall
7. **Election of members to the following Committees;**
Finance, Planning, Open Spaces and Personnel
6. **To review the Terms of Reference for the following Committees;**
Finance, Planning, Open Spaces and Personnel
8. **Review of Standing Orders**
9. **Confirmation of the Minutes of the Meeting held on 11th April 2023**
10. **Finance:**
 - I. The Bank Reconciliation and Budget report dated 30th April 2023 for consideration of the Council.
 - II. Consideration of approval of the payments, as per report, and approve Clerk's and staff pay.
 - III. To consider the Internal Auditor's Annual Report of 2022/2023 Accounts
 - IV. To resolve and approve the Annual Governance Statement 2022/2023 and for the Chairman and Clerk to sign.
 - V. To resolve and approve the Accounting Statements 2022/2023 and for the Chairman and Clerk to sign.
11. **Planning Applications**

To note the following decisions of the Planning Committee Meeting held on 12th April 2023

0143/23 Erection of factory constructed timber frame annex chalet, The Manor, Plymouth Road, Horrabridge, PL20 6ED
The Planning Committee **RESOLVED** to support the application.

0125/23 Construction of local needs custom build dwelling, garage and associated landscape works. Rose Villa, Bedford Road, Horrabridge
The Planning Committee **RESOLVED** to object the application.
12. **General Power of Competence** - To consider and approve adopting General Power of Competence as defined in the Localism Act 2011 and SI 965. Horrabridge Parish Council meet the criteria and the Clerk is qualified in the Certificate in Local Council Administration.
13. **Borough and County Councillors report**
14. **Councillors' reports and items for future agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

To confirm date of next meeting scheduled for Tuesday 13th June 2023 at 7.30pm

All meetings are held on the second Tuesday of the month, at 7.30pm, unless otherwise specified.