

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall  
On Tuesday 9<sup>th</sup> April 2024 at 7.30pm**  
(also available at [www.horrabridge-pc.gov.uk](http://www.horrabridge-pc.gov.uk))

**Present:** Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman),  
Cllr Glinn, Cllr Hemsil, and Cllr Blackmore

**In Attendance:** Cllr C West - WDBC  
Caroline Ellis – Clerk  
1 member of the public

**269:23/24 Apologies for Absence** – Apologies tendered by Cllr Farrar (personal), Cllr Moorhead (personal), Cllr Lear (work commitments), Cllr Hussey (health), Cllr Mansfield (personal) were approved.

**270:23/24 Apologies without Absence** – None

**271:23/24 Declarations of Interest** – None

**272:23/24 Public Participation** – None

**273:23/24 Confirmation of the minutes of the Parish meeting held on Tuesday 12<sup>th</sup> March 2024** – On the proposition of Cllr Huda, seconded Cllr Roche, one abstention, the Council **RESOLVED** to agree the minutes of the Tuesday 12<sup>th</sup> March 2024 Parish Council Meeting and was a true record and was signed by the Chairman.

**274:23/24 Resignation** – The Council noted the recent resignation of Cllr Edmondson.

**275:23/24 Planning** – the Council noted the following decision of the Planning Committee Meeting held on 26<sup>th</sup> March 2024

**10109/24** Two storey side extension and single storey rear extension at 3, Highertown, Horrabridge PL20 7TU  
The Planning Committee **RESOLVED** to support the application.

**276:23/24 Finance** –

- The bank reconciliation, Trial Balance, and Budget Report dated 31<sup>st</sup> March 2024 was reviewed and on the proposition of Cllr Huda, seconded Cllr Blackmore, the Council **RESOLVED** to approve.
- On proposition of Cllr Huda, seconded Cllr Roche, the previously circulated payments and the Clerk and staff salaries, the Council **RESOLVED** to approve.

**277:23/24 Green Waste** – On the proposition of Cllr Glinn, seconded Cllr Blackmore, the Council **RESOLVED** agree to renew the Green Waste subscription at a cost of £55.00

**278:23/24 Polices** – On the proposition of Cllr Hemsil, seconded Cllr Huda, the Council **RESOLVED** to approve the following polices.

- Financial Risk Assessment
- Standing Orders

**279:23/24 Horrabridge Twinning Group** – Due to the absence of Councillors the Council agreed to deferred the item until the next meeting.

- 280:23/24 Church Graveyard** – The Council noted the previously circulated correspondence regarding WDBC reducing the grass cut at the Church graveyard and noted the Clerks reply.
- 281:23/24 Village Hall Week Coffee Morning** – The Clerk reported the event was a great success and was asked if it could become possibly an annual event. Cllr Blackmore suggested a quarterly event. The Clerk thanked volunteers and Councillors for their support. £30.88 was raised in donations which had gone towards the Pavilion Project.
- 282:23/24 Mayoral Award (WDBC)**– The Clerk informed the Council, she had submitted the nomination application for Mr and Mrs Kendall for the Long Service Award, and she was delighted to announce they were both chosen for the award. The award was presented to them at the award ceremony on 26<sup>th</sup> March 2024.
- 283:23/24 Vacancies** – Due to the recent resignation, the following Cllrs were nominated.
- Regular Playground Inspections – Cllr Blackmore
  - Snow Warden – Cllr Glinn
  - Defibrillator Monitoring – Cllr Roche
- 284:23/24 Christmas Tree Lights** - Cllr Glinn had obtained a quotation from Tavistock Town Council for the hire of the cherry picker at a cost of £257.00. Cllr Farrar would be obtaining quotations for the lights. It was agreed to discuss at the next meeting.
- 285:23/24 Playground Inspection** – Cllr Glinn reported the inspection highlighted a few minor matters. Cllr Glinn had made some repairs including replacing wooden spindles and D-rings. New turf, topsoil and roof slate still to be replaced. The wooden posts on the multi-play also needed attention, and Cllr Glinn was obtaining prices.
- 286:23/24 Clouteron Farm, Jordan Lane** – Cllrs noted the previously circulated correspondence regarding the derelict building. The Clerk had contacted WDBC, DCC, Highways and the local police on this matter and would report back to the Council.
- 287:23/24 Progress Reports** – Cllr Roche reported HRFT has been awarded a grant of £5000 from the charity '29<sup>th</sup> May 1961'. He has written to both Sir Geoffrey Cox MP and Michael Gove MP for support and guidance regarding the VAT implications.
- 288:23/24 Open Spaces Reports** – Cllr Glinn reported a tree inspection had been completed on 11<sup>th</sup> March 2024. The sites inspected were the Old Memorial Ground, Weir Park, Fillace Park, Cemetery and the Allotments. There were no trees needing immediate attention. Five trees were to be monitored and some trees required minor works to be completed to keep them in good health.
- 289:23/24 Borough and County Councillors report** –Cllr West reported there was a new officer and a team to support local communities and the outline plan was due to be published shortly. A fund of £50,000 had been established for small scale social housing projects on parcels of land that maybe available. The parking charges in Tavistock were due to be increased. Cllr West would be attending an Overview and Scrutiny Committee meeting on 23<sup>rd</sup> April with LiveWest and would ask questions about social housing in Horrabridge. Sir Geoffrey Cox MP, was due to visit WDBC on 19<sup>th</sup> April 2024, for a 'questions and answer' session. He asked if the Council had any questions that they would like him to ask. The Council requested an update regarding Devon Oaks.

**290:23/24 Councillor reports and items for future agenda** – Cllr Hemsil requested an update regarding the 80<sup>th</sup> D-Day Anniversary event being held in June. Cllr Roche requested the seating arrangement for Council meeting change back to how the layout was before Covid. Cllr Huda asked if the village hall progress of works could be considered at the next meeting.

**291:23/24 Public Participation** – None

**Part Two – Confidential items**

**The Committee is recommended to pass the following resolution:  
‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’**

**292:23/24 Village Hall/Pavilion** - The Clerk reported she was waiting for two more quotations for upgrades on the fire alarm. The fire door hinges, and intumescent strips were due to be fitted on Monday 15<sup>th</sup> April 2024. A Legionella Inspection for the Pavilion was planned for 18<sup>th</sup> April 2024. An inspection of the village hall would be done at a later date.

Next meetings

Horrabridge Annual Parish Meeting 14<sup>th</sup> May 2024 7pm  
Annual Meeting of Horrabridge Parish Council 14<sup>th</sup> May 2024 7.30pm

The meeting closed at 8.35pm

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**Councillor M Huda**  
**Chairman**

**DATED:**