

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall
On Tuesday 12th March 2024 at 7.30pm**
(also available at www.horrabridge-pc.gov.uk)

Present: Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman),
Cllr C Edmondson, Cllr Glinn, Cllr Mansfield, Cllr Hemsil, Cllr Moorhead, Cllr Lear,
and Cllr Hussey

In Attendance: Cllr C West - WDBC
Caroline Ellis – Clerk
2 Members of the public

243:23/24 Apologies for Absence – Apologies tendered by Cllr Farrar were approved.
Apologies from Cllr N Viney (WDBC) were noted.

244:23/24 Apologies without Absence – Cllr Blackmore was absent.

245:23/24 Declarations of Interest – None

Cllr Lear arrived.

246:23/24 Public Participation – A member of the public asked if the Councillors had any questions regarding the planning application 0103/24 and asked if the Council would support the planning application.

247:23/24 Confirmation of the minutes of the Parish meeting held on Tuesday 13th February 2024 – On the proposition of Cllr Edmondson, seconded Cllr Glinn, three abstentions, the Council **RESOLVED** to agree the minutes of the Tuesday 13th February 2024 Parish Council Meeting and was a true record and was signed by the Chairman.

248:23/24 Resignation – The Council noted the recent resignation of Cllr Emptage.

249:23/24 Planning –
0103/24 On the proposition of Cllr Glinn, seconded Cllr Huda, the Council **RESOLVED** to support the planning application for use of land as domestic garden at land between nos 4 and 10 Pencreber Road, Horrabridge PL20 7SF

250:23/24 Finance –

- The bank reconciliation, Trial Balance, and Budget Report dated 29th February 2024 was reviewed and on the proposition of Cllr Huda, seconded Cllr Moorhead, the Council **RESOLVED** to approve.
- On proposition of Cllr Hemsil, seconded Cllr Moorhead, the previously circulated payments and the Clerk and staff salaries, the Council **RESOLVED** to approve.

251:23/24 Horrabridge Twinning Group – On the proposition of Cllr Roche, seconded Cllr Hussey, four abstentions, the Council **RESOLVED** to award a grant of £250 toward the cost of the coach hire for the event.
The Council asked the Clerk to add to the April agenda to consider hosting a Civic Event on the Monday.

252:23/24 Defibrillator – On the proposition of Cllr Edmondson, seconded Cllr Hemsil, five abstentions, the Council **RESOLVED** to object to accepting the match funded grant of £750.00 for a new defibrillator.

253:23/24 Playground Inspection –

Cllr Edmondson left the meeting.

The Council considered Cllr Edmondson request to attend the annual inspection at a cost of £50 plus VAT. The Council **RESOLVED** not to approve the expense.

254:23/24 Asset Register – On the proposition of Cllr Huda, seconded Cllr Moorhead, the Council **RESOLVED** to approve the additions and disposals and agreed the final asset register for 2023/2024.

255:23/24 Polices & Risk Assessments –

On the proposition of Cllr Huda, seconded Cllr Moorhead the Council **RESOLVED** to approve the following Risk Assessments.

- Financial Management Risk Assessment
- Coffee Morning Event Risk Assessment
- Working at Height Risk Assessment
- Bouncy Castle Risk Assessment
- Painting and Decorating Risk Assessment

The approval of Standing Orders and Financial Regulations were deferred to April's Council meeting.

256:23/24 HRFT– On the proposition of Cllr Roche, seconded Cllr Huda, the Council **RESOLVED** to approve the opening of another Lloyds account for the Pavilion Project.

On the proposition of Cllr Roche, seconded Cllr Hemsil, one abstention, the Council **RESOLVED** to approve the grant of £1500 towards the running costs of HRFT.

257:23/24 80th D-Day Beacon – The Council **RESOLVED** to approve the purchase of the Bowl Beacon at a cost of £495, only if the Council were successful in receiving the grant from the National Lottery. Cllr Glinn would make the beacon at an approximate cost of £55 if unsuccessful with the grant application.

258:23/24 80th D-Day Anniversary - The Clerk reported she had applied for a grant from the National Lottery to cover the cost of the event.

259:23/24 Village Hall Refurbishment – The handyman had made progress with the painting. The toilets were almost completed.

260:23/24 Village Hall Booking Software – On the proposition of Cllr Hemsil, seconded Cllr Huda, the Council **RESOLVED** to approve the purchase of Hallmaster Booking System software at a cost of £220.83 and a with 90-day free trial.

261:23/24 Village Hall Coffee Morning - The Clerk reported 12 groups have agreed to attend. The Clerk had purchased coffee, tea, sugar etc and Cllr Mansfield had found volunteers to make cakes.

262:23/24 Utility Quotations – The Council considered the previously circulated quotations and on the proposition of Cllr Huda, seconded Cllr Moorhead the Council **RESOLVED** to approve the utility quotation from Yu Energy.

263:23/24 Traffic Management – The Clerk and Cllr Glinn have a meeting with Sargeant Ottley on 3rd April to discuss a way forward with the plan. Including training, management plan and insurance.

264:23/24 Progress Reports – None

265:23/24 Open Spaces Reports – Cllr Glinn reported the beech tree was removed from Weir Park and saved £200 on the cost. 4 saplings had been planted and DNPA had been advised. Nordman Fir Christmas trees had been planted in the Cemetery. The HPC tree policy is in the process of being amended. 5 sites had been inspected and 4 trees were identified as needed to be monitored, but no trees required immediate action.

266:23/24 Borough and County Councillors report - Cllr West would inform the Clerk of possible grant funding towards the repairs to the village hall. The money raised from the sale of social housing properties were 'ring-fenced' and were invested in new properties. He confirmed the new green waste bags were the same size as the old ones. The proposed new parking meters in Tavistock had been scrapped, but it is being considered for Yelverton. He would keep the Council informed. Cllr West had given a grant towards the Twinning event.

267:23/24 Councillor reports and items for future agenda – Cllr Roche informed the Council there would be an Open Garden event on 4th August in aid of St Lukes. He requested the Council allowed a siting of a gazebo in Weir Park for the day and use of the village hall. The Council agreed the siting of the gazebo and the Clerk would keep the village hall free for the day. Cllr Glinn complained about the state of the local roads and the potholes. Some had been repaired but neighbouring holes had been left unfilled. He would keep reporting to DCC Highways.

268:23/24 Public Participation – None

The next meeting 9th April 2024

The meeting closed at 8.50pm

Councillor M Huda
Chairman

DATED: