

Horrabridge Parish Council

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on

Tuesday 14th November 2023 at 7.30pm in the Village Hall for the purpose of transacting the business set out below.

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk to the Council 9th November 2023

AGENDA

A fire alarm is not planned. In the event that the alarm sounds, please make your way out of the building via the nearest exit.

No decision can be taken on items not detailed on the published agenda.

1. **Apologies for absence.**
2. **Absence without apologies.**
3. **Consideration of the Appointment of a Parish Councillor by Co-Option:** To consider appointment of Julie Blackmore by Co-option from the previous circulated application.
4. **Declarations of interest –** To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
5. **Public Participation –** To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda).
6. **Confirmation of the minutes of the Parish Council meeting held on Tuesday 10th October 2023.**
7. **Planning –** To note the following decision of the Planning Committee held on 24th October 2024

0435/23 Creation of front porch, replace garage with single storey side extension and widen driveway at 28 Chapel Lane, Horrabridge
The Planning Committee **RESOLVED** to support the application.

To note the following decision of the Planning Authority

0125/23 Construction of local needs custom build dwelling, garage and associated landscape works. Rose Villa, Bedford Road, Horrabridge, PL20 7QW

Refusal of Full Planning Commission

To consider the following application.

0488/23 Construction of two dwellings at Land at Highlands, Horrabridge, PL20 7TZ

8. **Finance –**
 - I. The Bank Reconciliation, Trial Balance and Budget Report dated 31st October 2023 for the consideration of the Council.
 - II. Consideration of approval of the following Payments on the attached report and approve Clerk's and staff pay.
 - III. To receive a finance report from the Clerk.
 - IV. To consider invoice from Russell Moore for £300 VAT Consultancy Fee for HRFT

9. **Ride-on Mower Service** – To consider the quotation for a service at a cost of £344.54
10. **Budgets** – To consider draft budget for 2024/2025
11. **To Consider if any changes are needed to the previously circulated policies and risk assessments.**
 - Asset Register Policy
 - Members Code of Conduct
 - Press & Media Policy
 - Safeguarding Policy – Children and Vulnerable Adults
 - Co-option Policy
 - Cemetery Risk Assessment
 - Open Spaces Risk Assessment
12. **Youth Group** – To consider allowing the use of the Village Hall for one evening a week, during the winter months to the Youth Group free of charge.
13. **Bridge Magazine** – To consider a representative of HPC to attend the meeting on 21st November at 6pm in the Village Hall, and a to possibly contribute articles to the magazine on Parish Council matters and events.
14. **Fir Tree** – To consider the future of the fir tree in Weir Park.
15. **Christmas Trees** – To receive an update from Cllrs Farrar and Emptage
16. **Councillor Training** – To consider Cllrs attending Response to Planning Applications Course held by DALC on 27th November 2023
17. **NALC Salary Increase** – To agree to adopt the recently approved NALC salary increase due April 2023 and to agree the back pay from April 2023
18. **Elections 2024** – To note it has been confirmed the Police and Crime Commissioner Elections and potential General Election to be held on 2nd May 2024
19. **Traffic Incidents, Beford Road** – To consider an email from a member of the public regarding heavy goods vehicles using Bedford Road.
20. **Anti-Social Behaviour** – To receive a report from the Clerk
21. **Open Spaces Report** – To receive an update for the Chair of Open Spaces
22. **Progress Reports** – To receive updates from Councillors.
23. **Borough and County Councillors report** –
24. **Councillors reports and items for future agenda** –
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
25. **Public Participation** – To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda).

Next meeting 12th December 2023