

Horrabridge Parish Council

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on

Tuesday 10th October 2023 at 7.30pm in the Village Hall for the purpose of transacting the business set out below.

Members of the public and press are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk to the Council 5th October 2023

AGENDA

A fire alarm is not planned. In the event that the alarm sounds, please make your way out of the building via the nearest exit.

Urgent items – items for information only can be brought to the attention of the Council at the discretion of the Chairman. No decision can be taken on items not detailed on the published agenda.

Business to be Transacted.

1. **Apologies for absence.**
2. **Absence without apologies.**
3. **Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
4. **Public Participation** – To receive questions or comments from members of the public regarding parish matters, in accordance with the Standing Orders of the Council, which are available on the website. (Please note that decisions cannot be made on items not detailed on the agenda).
5. **Confirmation of the minutes of the Parish Council meeting held on Tuesday 12th September 2023**
6. **Planning –**

To consider the following application

0435/23 Creation of front porch, replace garage with single storey side extension and widen driveway, 28 Chapel Lane, Horrabridge PL20 7SP

To note the following decisions of the Planning Authority

0310/23 Retrospective alterations to access and formation of private way serving agricultural holding. Land at Jordan Lane, Horrabridge

Refusal of Planning Permission

0259/236 Raising roof and construction of garage. Tregarras, Manor Estate, Horrabridge PL20 7RS

Grant Conditionally

0367/23 New steps from footpath, front porch, rear extension including log burner and flue. 2 Town Farm Close, Horrabridge, PL20 7SJ

Grant Conditionally

7. **Finance –**
- I. The Bank Reconciliation, Trial Balance and Budget Report dated 30th September 2023 for the consideration of the Council.
 - II. Consideration of approval of the following Payments on the attached report and approve Clerk's and staff pay.
 - III. To consider the following virements from General Reserves to Earmarked Reserves
 - Truck £2000
 - Sit On Mower £500
 - Play Equipment £1000
 - Village Hall £1000
 - Street Furniture £1000
8. **VAT Advisory Services –** To consider HPC paying for the VAT advisory services of Russell Moore on behalf of HRFT at a cost of £900.
9. **Village Hall Hire Charges –** To consider hire charges for 2024/2025
10. **Burial Charges –** To consider burial charges for 2024/2025.
11. **Allotment Charges –** To consider allotment charges for 2024/2025
12. **Beating of the Bounds –** To receive a report from Cllr Hemsil
13. **80th Anniversary D-Day 6th June 2024 –** To consider arranging an event in June 2024
14. **Slow Ways –** To consider supporting the Slow Ways initiative promoting walking groups nationally and in the local area.
15. **Flash Flooding –** To consider a reply to the Environment Agency regarding Flood Plan and Flood Group.
16. **Twinning –** To receive a report from Cllr Moorhead
17. **Police Advocate –** To receive a report from Cllr Huda
18. **Grant Application –** Consider a grant application from Citizens Advice.
19. **Christmas Trees –** To receive a report from Cllr Farrar
20. **Overgrown Hedge at Highlands –** To receive a report from Cllr Edmondson
21. **Insurance Declaration – Requested by the Insurance Company –**
 To confirm the current Councillors have not been
 - Convicted of a criminal offence (any convictions spent under the Rehabilitation of Offenders Act 1974 can be ignored), other than motoring offences.
 - The subject of any unsatisfied County Court Judgement, Sheriff Court Decree, bankruptcy, insolvency or voluntary agreement, or been disqualified from holding a company directorship.
 - The subject of a prosecution, or notice of intended prosecution, under health and safety at work, consumer protection or environmental legislation or investigation in the last three years by the Charity Commission, Revenue & Customs or any other regulatory body.
 - Have not had any insurance contract cancelled or declared void, or renewal refused, or any special conditions imposed, due to: breach of policy, non-disclosure or misrepresentation of a material fact, claims for losses or non-compliances with risk improvements requirements. Not aware of any circumstances that may give rise to a claim. Not aware of any incidents that may give rise to threatened actions or lawsuits in respect of any publications, statements or broadcasts.
 - Have not had any claim(s) or loss(es) or incurred any liability, or any of the risks to be insured, within the last five years other than those stated under 'claims details'.
22. **Progress Reports –** To receive updates from Councillors.
23. **Open Spaces Report –** To receive an update for the Chair of Open Spaces

- 24. Borough and County Councillors report –**
- 25. Councillors reports and items for future agenda –**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 26. Public Participation –** To receive questions or comments from members of the public regarding parish matters. (Please note that decisions cannot be made on items not detailed on the agenda.

Date of next meeting 14th November 2023