

# **Horrabridge Parish Council**

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on

**Tuesday 12<sup>th</sup> September 2023 at 7.30pm in the Village Hall** for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

*C Ellis*

Mrs Caroline Ellis, Clerk to the Council 7<sup>th</sup> September 2023

**Open Session** – Members of the public may speak regarding parish matters.

## **AGENDA**

- 1. Apologies for absence.**
- 2. Absence without apologies.**
- 3. Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
- 4. Confirmation of the minutes of the Parish Council meeting held on Tuesday 8th August 2023**
- 5. Planning** – To note the following decisions of the Planning Committee held on 29<sup>th</sup> August 2023

**0367/23** New steps from footpath, front porch, rear extension including log burner and flue. 2 Town House Farm Close, Horrabridge.

The Planning Committee **RESOLVED** to support the application noting the following: New porch and rear extension brick, white UPVC and concrete roof tiles to match the existing. Rear extension is not overlooked and is a 29% increase in habitable space. A number of dwellings on the estate have been granted various extensions and these proposals are within keeping.

**0381/23** Creation of front porch and conversion of attached side garage into bedroom, 28 Chapel Lane, Horrabridge PL20 7SP

The Planning Committee **RESOLVED** to object the application on the following grounds.

Grey brick and concrete roof tiles to matching existing. Grey UPVC instead of white. Claimed 30% increase in habitable space. The plans do not clearly show how the extension is attached (or not) to the adjacent garage owned by no 30 Chapel Lane. The side garage is not attached to the house as stated but has ornamental brickwork above the site path.

### **To note the following decisions of the Planning Authority**

**0275/23** Raised hardstanding, Craiglea, Plymouth Road, Horrabridge PL20 7RL  
**Grant of Conditional Planning Permission**

**23/0058** Small dead ash in a high risk area, next to a road and pavement, the tree needs to be removed. The Old Smithy, 54 Station Road, Horrabridge PL20 7RD  
**TPO Exempt**

**0297/23** Erection of single storey garage attached to the dwelling, 10 Youldon Way, Horrabridge PL20 7SN  
**Grant of Conditional Planning Permission**

**0259/23** Raising of roof and construction of garage. Tregarras, Manor Estate, Horrabridge PL20 7RS

**Grant of Conditional Planning Permission**

6. **Finance –**
  - I. The Bank Reconciliation, Trial Balance and Budget Report dated 31st August 2023 for the consideration of the Council.
  - II. Consideration of approval of the following Payments on the attached report and approve Clerk's and staff pay.
7. **External Audit Report and Certificate –** To note the return of the External Audit Report and Certificate had been returned with no issues. To agree Notice of Conclusion of Audit date.
8. **Grit Bin –** To consider purchasing a grit bin to be placed at the top of the hill on the Manor Estate at an estimated cost of £99.99
9. **Christmas trees -**
10. **Hedge Cutting -** To receive a report from Cllr Moorhead
11. **Clerks Report –** To note the previously circulated report.
12. **Clock Service –** To receive a report from Cllr Roche
13. **Policies –** to consider the following policies for adoption.
  - Workplace Stress Management Policy
  - Lone Working Policy
  - Flag Flying Policy & Protocol
  - Training Development Policy for Employees & Councillors
14. **Lime Tree, Weir Park –** To receive an update from Cllr Glinn
15. **Provision of New Tree, Old Smithy -**
16. **Website Update –** To receive an update from the Clerk
17. **Mini Digger & Skip Hire –** To consider hiring a mini digger and skip for works to the cemetery.
18. **Insurance –** To consider the previously circulation insurance quotations.
19. **Pesticide Training –** Following a request from three Councillors, as set out in Standing Orders, the Council is requested to reconsider the pesticide training.
20. **Progress Reports –** To receive updates from Councillors.
21. **Open Spaces Report –** To receive an update for the Chair of Open Spaces
22. **Borough and County Councillors report –** To receive reports if present.
23. **Councillors reports and items for future agenda –** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
24. **Open Session –** Members of the public may speak regarding parish matters.

**Part Two – Confidential items**

**The Committee is recommended to pass the following resolution:**

**'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.'**

25. **Payment Issues –** To receive a report from the Clerk
26. **Planning Issue –** To receive a report from Cllr Edmondson regarding Planning Inspectorate Meeting on 26<sup>th</sup> September 2023