

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall  
On Tuesday 8<sup>th</sup> August 2023 at 7.30pm**  
(also available at [www.horrabridge-pc.gov.uk](http://www.horrabridge-pc.gov.uk))

**Present:** Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman), Cllr E Hemsil, Cllr D Farrar, Cllr C Edmondson, Cllr D Farrar, Cllr Moorhead, Cllr Glinn

**In Attendance:** Cllr West – WDBC  
One member of the public  
Caroline Ellis – Clerk

**73:23/24** **Open Session** – None

**74:23/24** **Apologies for Absence** – Apologies tendered by Cllrs Emptage, Mansfield and Hussey, who were on holiday, Cllr Lear for personal reasons and Cllr Viney from WDBC

**75:23/24** **Apologies without Absence** – None

**76:23/24** **Declarations of Interest** – None

**77:23/24** **Confirmation of the minutes of the Parish meeting held on Tuesday 11<sup>th</sup> July 2023** – On the proposition of Cllr Huda, seconded Cllr Edmondson, the Council **RESOLVED** to agree the minutes of the Tuesday 11<sup>th</sup> July 2023 Parish Council Meeting and was a true record and was signed by the Chairman.

**78:23/24** **Planning** – The following decisions of the Planning Committee held on 25<sup>th</sup> July 2023 were noted

**0259/23** Replacement roof to existing dwelling and construction of garage. Gregarras, Manor Estate, Horrabridge.  
The Planning Committee **RESOLVED** to support the application.

**0296/23** Alterations to roof including raising of ridge and insertion of dormers to front and rear. Heathmore (track to Kilmantain) Horrabridge.  
The Planning Committee **RESOLVED** to support the application.

**0297/23** Erection of single storey garage attached to the dwelling. 10 Youldon Way, Horrabridge.  
The Planning Committee **RESOLVED** to support the application. The Committee commented that although the wooden garage/shed that the garage would replace is out of keeping with all the other properties in the road, the new garage should be of quality construction. Most of the garages in the road have pitched roofs with matching roof tiles. The applicant at present runs a up over a kerb onto a grassed area. Application needs to be made for a dropped kerb or to construct a driveway across the front of the house, eliminating most of the lawn. Any driveway constructed to be of penetrable material allowing drainage.

**0310/23** Retrospective alterations to access and formation of private driveway serving agricultural holding. Land at Jordan Lane, Horrabridge.  
The Planning Committee **RESOLVED** to object the application. The Committee reported the applicant had destroyed 3.4 meters of Devon Bank, a heritage asset in our community. The construction of the entranceway necessitates vehicles stopping on a bend in this narrow section of the road in order to open/close the gate. The gate to be acceptable should be set back into the field allowing at least one cars length to stop the lane being blocked. The Devon Bank should be replaced and replanted. The track across the field is reluctantly acceptable.

**0309/23** Application site plan for storage use, Land to the north the Old Station, Horrbridge. The Planning Committee **RESOLVED** to support the application and commented that the site was unsuitable for any permanent structures. The Chairman asked if the Councillors had read the minutes of the Planning Committee. On the proposition of Cllr Huda, seconded, Cllr Moorhead agreed with the resolutions of Planning Committee.

- 79:23/24** **Finance** – The bank reconciliation, Trial Balance, and Budget Report dated 31<sup>st</sup> July 2023 was reviewed and on the proposition of Cllr Hemsil, seconded Cllr Moorhead, the Council **RESOLVED** to approve. Payments, Clerk’s and staff salaries, was reviewed and on the proposition of Cllr Farrar, seconded Cllr Huda, the Council **RESOLVED** to approve.
- 80:23/24** **Truck repairs/Replacement** – Cllr Glinn proposed purchasing a Ford Connect size van. The estimated current value of the truck was £3800. The truck had the drivebelt replaced and the gritter cabling had been removed. As the truck passed the last MOT without any advisories it was decided to keep the truck but review the cost of a replacement and set aside a budget and possibly increase the Earmarked Reserve.
- 81:23/24** **Sand Bins** – The Council agreed to ask the Handyman to fill the sand-bags in the sand bins.
- 82:23/24** **Summer Fair 2<sup>nd</sup> September 2023** – Cllr Farrar reported posters had been displayed advertising the event. RNLI would be attending and some local organisations. Cllr Huda declared an interest as being on the Scout Committee, It was asked if HPC would finance the hire of the Sumo Suit. It was agreed that they would not finance the hire on this occasion.
- 83:23/24** **Village Hall Refurbishment** – Cllr Roche requested this item be deferred until the November meeting as the refurbishment would start in the winter. The Clerk informed the Council the baby changing unit had been installed in the disabled toilets.
- 84:23/24** **Handyman Requests** – On the proposition of Cllr Edmondson, seconded Cllr Farrar, one objection, the Council **RESOLVED** to approve the Handyman to complete pesticides training. The Council decided not to purchase ‘Stop Go’ signs as it would require more signage around the area of the traffic control. The Police currently authorise the use of hand signals if necessary.
- 85:23/24** **Polices** – On the proposition Cllr Huda, seconded Cllr Edmondson, the Council **RESOLVED** to adopt the following policies
- Volunteer Policy and Agreement
  - Meeting Attendance Policy
  - Grant Awarding Policy & Objectives
- 86:23/24** **Biodiversity Duty** – Environment Act 2021 means that public authorities must comply with the Biodiversity Duty by 1<sup>st</sup> January 2024. On the proposition of Cllr Huda, seconded Cllr Moorhead, one abstention, the Council **RESOLVED** to adopt the following polices.
- Environmental Policy
  - Biodiversity Duty & Objectives
- 87:23/24** **Councillor Monthly Audit** – Cllr Roche and Cllr Farrar offered to conduct the Monthly Audit.

**88:23/24** **Councillor Progress Reports** – Cllr Roche reported the Clock was due the two - year service. Unfortunately, there was not a free date for this to be done due to weddings, funerals and christenings. The Church and Smith of Derby was liaising but they may decide to miss this year and arrange for the service next year. Cllr Moorhead reported the PAT Testing was due to be done tomorrow (9<sup>th</sup> August) Cllr Edmondson reported the slide in Weir Park had been repaired with epoxy resin. The radios had been ordered and awaiting delivery. The Snow Wardens had signed the paperwork, except waiting for two, which has been returned to the Clerk. Cllr Edmondson was still looking for volunteers to cover Upper and Lower Fillace Park and to help on the Manor Estate/Manor Gardens.

**89:23/24** **Open Spaces Report** – Cllr Glinn reported DCC requested a tree, by the cemetery, belonging to HPC, to have a branch removed as it would not allow a double decker bus to pass. This had been completed by Cllr Glinn and the Handyman. There was some storm damage in Weir Park. The lime tree suffered some damage to some of the upper branches. The park was temporarily closed due to safety concerns. The tree was made safe with the help of a tree surgeon. Cllr Glinn was aware of the need for a Section 211 Notice, however this was emergency works for public safety reasons. The tree surgeon advised there was now a 'hole' in the canopy and may cause further damage. The park was reopened and DNPA Tree Officer was informed, and advice would be sort. 'Footpath Closed' sign needs to be purchased.

**90:23/24** **Borough and County Councillor report** - Cllr West reported he has been in the position since June. The Council were continuing with the previous Councils' action and will implement their plan in the next financial year. They want to focus on affordable housing, environmental impact and the cost of living. He supports the adoption of '20s Plenty'. Cllr Farrar questioned when the double yellow lines would be painted in the village. The Clerk offered to contact the Highways Officer as it was earmarked for this financial year. Cllr Moorhead asked if the road-sweeper could come to Horrabridge.

**91:23/24** **Councillors reports and items for future agenda** – Cllr Edmondson reported the A386 was closed on 16<sup>th</sup> July. The loan radios were used, which were the ones on order, there was no interference and a good signal from all locations. Thanks to the villagers for helping with the traffic control. The police came to see how they were coping. They advised not to send traffic up Jordan Lane, only to residents. All traffic in and out of the village to be via Whitchurch Road. Traffic coming from Tavistock and Commercial Road over the bridge were requested to turn right into Chapel Lane/Pencreber Road, where a one-way system was created. A resident requested a small grit bin at the top of the hill on the Manor Estate. Cllr Hemsil question whether the PAT Testing was required annually, the Clerk would respond. Cllr Hemsil also asked if the Cllrs would be reminded of the difference between a Committee Meeting and a Working Group. Cllr Farrar requested Christmas Trees to be put on the next agenda and Cllr Moorhead asked for Hedge-Cutting to be on the next agenda.

**92:23/24** **Open Session** - None

**Next meeting 12<sup>th</sup> September 2023**

Meeting closed at 20.47

**Chairman**