

# **Horrabridge Parish Council**

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on

**Tuesday 8<sup>th</sup> August 2023 at 7.30pm in the Village Hall** for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

*C Ellis*

Mrs Caroline Ellis, Clerk to the Council 3<sup>rd</sup> August 2023

**Open Session** – Members of the public may speak regarding parish matters.

## **AGENDA**

- 1. Apologies for absence.**
- 2. Absence without apologies.**
- 3. Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
- 4. Confirmation of the minutes of the Parish Council meeting held on Tuesday 11<sup>th</sup> July 2023**
- 5. Planning** – To note the following decisions of the Planning Committee held on 25<sup>th</sup> July 2023

**0259/23** Replacement roof to existing dwelling and construction of garage. Gregarras, Manor Estate, Horrabridge.  
The Planning Committee **RESOLVED** to support the application.

**0296/23** Alterations to roof including raising of ridge and insertion of dormers to front and rear. Heathmore (track to Kilmantain) Horrabridge.  
The Planning Committee **RESOLVED** to support the application.

**0297/23** Erection of single storey garage attached to the dwelling. 10 Youldon Way, Horrabridge.  
The Planning Committee **RESOLVED** to support the application. The Committee commented that although the wooden garage/shed that the garage would replace is out of keeping with all the other properties in the road, the new garage should be of quality construction. Most of the garages in the road have pitched roofs with matching roof tiles. The applicant at present runs a up over a kerb onto a grassed area. Application needs to be made for a dropped kerb or to construct a driveway across the the front of the house, eliminating most of the lawn. Any driveway constructed to be of penetrable material allowing drainage.

**0310/23** Retrospective alterations to access and formation of private driveway serving agricultural holding. Land at Jordan Lane, Horrabridge.  
The Planning Committee **RESOLVED** to object the application. The Committee reported the applicant had destroyed 3.4 meters of Devon Bank, a heritage asset in our community. The construction of the entranceway necessitates vehicles stopping on a bend in this narrow section of the road in order to open/close the gate. The gate to be acceptable should be set back into the field allowing at least one cars length to stop the lane being blocked. The Devon Bank should be replaced and replanted. The track across the field is reluctantly acceptable.

**0309/23** Application site plan for storage use, Land to the north the Old Station, Horrabridge. The Planning Committee **RESOLVED** to support the application and commented that the site was unsuitable for any permanent structures.

6. **Finance –**
  - I. The Bank Reconciliation, Trial Balance and Budget Report dated 31<sup>st</sup> July 2023 for the consideration of the Council.
  - II. Consideration of approval of the following Payments on the attached report and approve Clerk's and staff pay.
7. **Truck repairs/Replacement** – To consider replacing the truck
8. **Sand Bins** – To receive an update from Cllr Glinn
9. **Summer Fair 2<sup>nd</sup> September 2023** – To receive a Councillor update
10. **Village Hall Refurbishment** – To receive an update from Cllr Roche
11. **Handyman Requests –**
  - To consider staff pesticide training
  - To consider purchasing 'Stop Go' signs
12. **Polices** – to consider adopting the following polices
  - Volunteer Policy and Agreement
  - Meeting Attendance Policy
  - Grant Awarding Policy & Procedure
13. **Biodiversity Duty** – To consider adopting the following policy and objectives.
  - Environmental Policy
  - Biodiversity Duty & Objectives
14. **Councillor Monthly Audit** – To consider nominating a Councillor to complete a monthly audit of the finances.
15. **Councillor Progress Reports** – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
16. **Open Spaces Report** – To receive an update for the Chair of Open Spaces
17. **Borough and County Councillors report** –
18. **Items for future agenda** –
19. **Open Session** – Members of the public may speak regarding parish matters.