

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall
On Tuesday 14th March 2023 at 7.30pm**
(also available at www.horrabridge-pc.gov.uk)

Present: Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman), Cllr E Hemsil,
Cllr C Edmondson, Cllr Moorhead, Cllr Glinn

In Attendance: Cllr D Moyse
Caroline Ellis – Clerk
11 Members of the public

209:22/23 Open Session – A member of the public was concerned about the lack of WDBC Councillors representing the local area. He would like more people to stand so there would be a local election.

It was reported that construction work had commenced at Davy House. Local residents had complained about the movement of heavy machinery, deliveries and workers parking in residential spaces. The Clerk would write to the developers requesting no or reduced deliveries and heavy plant movement to the site before 9am and between 2.45pm and 3.30pm. This would be outside the school drop off and collection times.

Residents from Devon Oaks were concerned regarding recent planning applications at the site. A Councillor explained that all planning applications were discussed at planning meetings and the Council submitted their comment to the planning authority. The Council did submit an 'object' comment to the planning authority. The planning application had been refused by the planning authority. It was suggested that if there was a breach of planning the Enforcement Officer should be contacted and legal advice could be sort.

210:22/23 Apologies for Absence – Apologies tendered by Cllr Farrar, Lear and Sanders was approved by the Council.

211:22/23 Apologies without Absence - None

212:22/23 Declarations of Interest – None

213:22/23 Confirmation of the minutes of the Parish meeting held on Tuesday 14th February 2023 – The Council **RESOLVED** to agree, two abstentions, the minutes of the Tuesday 14th February 2023, Parish Council Meeting and was a true record and was signed by the Chairman.

214:22/23 Planning Applications - None

The Council noted the following decisions of the Planning Authority

0483/22 Demolition and rebuild of garage with utility and first floor rear extension.
24 Youldon Way, Horrabridge PL20 7SN

Grant of Conditional Planning Permission

0274/22 Alteration to number of caravans from 9 residential, 18 holiday, 30 touring caravans and 16 chalets, to 18 residential, 36 holiday, 30 touring caravans and up to 16 chalets. Devon Oaks Holiday Park, Magpie, Bedford Bridge, Horrabridge

Refusal to Issue a Certificate of Lawful Use or Development

- 215:22/23** **Finance** – The bank reconciliation dated 28th February 2023, budget report. Clerk's and staff salaries and payments, was reviewed and on the proposition of Cllr Hemsil, seconded Cllr Huda, the Council **RESOLVED** to approve.
- 216:22/23** **Repairs to Fillace Park Car Park** – Cllr Moorhead would supply the scalplings at £15 per ton. 3 – 5 bags would be needed (approx. cost of £75). The hire of the plate compactor would be at an estimated cost of £30. Cllr Moorhead would supply the labour. On the proposition of Cllr Edmondson, seconded Cllr Huda the Council **RESOLVED** to approve the purchase of scalplings and the hire of the plate compactor.
- 217:22/23** **Fence Repair** – Cllr Glinn reported part of the fence at the Cemetery needed replacing. The costs would be for the fence posts and the hire of a mini-digger at an estimated cost of £85.00 The project would not cost more than £300 in total. On the proposition of Cllr Glinn, seconded Cllr Roche, the Council **RESOLVED** to approve the work.
- 218:22/23** **Noticeboard** – It was resolved to move the noticeboard outside The London Inn, to the Cemetery and to do any necessary repairs/clean the noticeboard outside the school.
- 219:22/23** **Snow Warden Scheme** – On the proposition of Cllr Huda, seconded Cllr Edmondson, the Council **RESOLVED** to continue the Snow Warden Scheme and adopt the previously circulated documents.
- Snow Warden Agreement
 - Risk Assessment
 - Snow Warden Policy
- The Clerk and Cllr Edmondson would arrange a meeting with the volunteers to explain the agreement, risk assessment and policy.
- 220:22/23** **ICCM** – On the proposition of Cllr Huda, seconded Cllr Moorhead, the Council **RESOLVED** to approve the membership to ICCM as advised by the Clerk, from 1st April 2023 at a cost of £95
- 221:22/23** **Coronation Event** – No report
- 222:22/23** **Asset Register** – On the proposition of Cllr Huda, seconded Cllr Edmondson, the Council **RESOLVED** to approve the amendment to the Asset register.
- 223:22/23** **Policies** – On the proposition of Cllr Huda, seconded Cllr Edmondson, with two minor amendments as requested by Cllr Hemsil, the Council **RESOLVED** to approve the following policies
- Operation London Bridge
 - Financial Risk Assessment and Management Policy
 - Financial Regulations
 - Reserves (Financial)
- 224:22/23** **Progress Reports** – Cllr Edmondson reported the Snow Wardens were willing to continue helping in the village and had agreed to meet with the Clerk. Cllr Edmondson had met with residents of Devon Oaks. They were aware that the recent application had been refused but they were still concerned, and Cllr Edmondson suggested they sort legal advice.
- 225:22/23** **Open Spaces Report** – Cllr Glinn reported the grass had been cut in both burial grounds and lower Weir Park. The mower may need to be greased by Vincent Tractors. The bench had been replaced in Station Road. Fillace Park bench needs a new concrete base. Weir Park play equipment was due the annual

inspection. The lifebelt rope had been re-coiled. Cllr Glinn requested the wording on the role of Chairman of Open Spaces be amended. So the Chairman can issue work to the Handyman and other Cllrs requests must go through the Clerk. This was agreed. It was noted that the mezzanine floor in the salt store is now not needed.

226:22/23 **Borough and County Councillor report** - Cllr Moyse reported they had received a report from officers on the proposed changes to the NPPF document. Voters would have to take photo ID with them to be able vote. The collection of garden waste subscription had increased to £52 per annum. Cllr Moyse thought it was too much especially for residents with a small garden and only use one or two sacks. The car abandoned in Fillace Park had not been dealt with and Cllr Moyse would chase this. Cllr Moorhead asked if Cllr Moyse could arrange for the small road sweeper to visit the village.

227:22/23 **Councillors reports and items for future agenda** – Cllr Roche reported the HRFT annual meeting would be held on 4th April at 7.30pm. Cllr Moorhead would obtain quotations for replacing the path to the village hall. It was asked if the elections could be advertised on the Facebook page. It had been and notices were on the noticeboard.

228:22/23 **Open Session** – A member of the public was concerned regarding the closure of a footpath. The Council had previously asked Cllr Sanders to investigate and would ask for an update. Stock fencing had been removed and sheep had got into Devon Oaks.

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information.

229:22/23 **Staffing Matters** – The item was deferred until the next meeting as the Personnel Committee had been unable to meet due to holiday commitments and were unable to report to the Council.

On the proposition of Cllr Huda, seconded Cllr Roche it was **RESOLVED** to move out of Part 2 and ratify decisions made therein. The meeting was closed at 8.50pm

Councillor M Huda
Chairman

DATED: