

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall
On Tuesday 14th February 2023 at 7.30pm**
(also available at www.horrabridge-pc.gov.uk)

Present: Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman), Cllr T Lear,
Cllr C Edmondson, Cllr D Farrar, Cllr Glinn

In Attendance: Cllr D Moyse WDBC
Mrs Caroline Ellis – Clerk
3 members of the public

183:22/23 **Open Session** – None.

184:22/23 **Apologies for Absence** – Apologies tendered by Cllr Moorhead and Cllr Hemsil, were approved by the Council.

185:22/23 **Apologies without Absence** - None

186:22/23 **Declarations of Interest** – None

187:22/23 **Confirmation of the minutes of the Parish meeting held on Tuesday 10th January 2023** – The Council **RESOLVED** to agree, one abstention, the minutes of the Tuesday 10th January 2023 Parish Council Meeting and was a true record and was signed by the Chairman.

188:22/23 **Planning Applications** -
The following decisions of the Planning Committee on 2nd February 2023, were noted.
0033/23 Creation of decking to rear of garden from upstairs door (part retrospective), The Old Bakery House, 4a Commercial Road, Horrabridge, PL20 8QB
The Planning Committee **RESOLVED** to support the application.

The Council noted the following decisions of the Planning Authority

0177/22 Removal of existing outbuilding and replacement with proposed garage/store – variation of condition to replace stonework with render.
Refused

189:22/23 **Finance** – The following reports were reviewed and on the proposition of Cllr Huda, seconded Cllr Farrar, the Council **RESOLVED** to approve.
Bank Reconciliation 31st January 2023
Budget Report 31st January 2023
Payments Report
Clerk's and staff salaries

The Council considered quotations from both Zurich Insurance and Gallagher Insurance for the fleet insurance. The Council **RESOLVED** to approve Zurich Insurance quotation, by delegated powers, at a cost of £569.83

On the proposition of Cllr Huda, Seconded Cllr Edmondson, one objection, the Council **RESOLVED** to approve the purchase of 'reserved' grave markers at a cost of £17 each plus delivery.

- 190:22/23 Village Hall Hire Charges** – On the proposition of Cllr Huda, seconded Cllr Glinn, the Council **RESOLVED** to maintain the current Hall Hire Charges for the year 2023/2024.
- 191:22/23 Burial Grounds Schedule of Fees**- On the proposition of Cllr Huda, seconded, Cllr Farrar, the Council **RESOLVED** not to increase the Burial fees for the year 2023/2024.
- 192:22/23 Allotment Fees** - On the proposition of Cllr Huda, seconded Cllr Farrar, the Council **RESOLVED** not to increase the Allotment fees for 2023/2024.
- 193:22/23 Events** – The Council decided to plan an event on Sunday 7th May 2023, as per guidance from The Palace. The event will be in Weir Park, similar to the Jubilee event held in 2022. A meeting was planned on 27th February for volunteers to help with the planning. The event would be advertised on social media, posters and in the village magazine.
The Council noted the Clerk had applied for a Grant from the National Lottery to help cover the costs of the Coronation Event. Other grants have been offered by local organisations.
- Cllr Lear arrived
- 194:22/23 Speedwatch** – The Council considered the previously circulated report from the Clerk. It was decided not to pursue the Community Speedwatch, as issues in the village was bad parking and driving, not necessarily speeding. It was felt it would not help with these issues.
- 195:22/23 Condition of Road Surface** – Cllr Roche reported the condition of Station Road (from A386 to Walkhampton Road) was in poor state. It would be reported to Devon County Council Highways.
- 196:22/23 Probation Policy** – On the proposition of Cllr Huda, seconded Cllr Farrar the Council **RESOLVED** to adopt the previously circulated policy.
- 197:22/23 First Aid Awareness Course** – On the proposition of Cllr Huda, seconded Cllr Edmondson the Council **RESOLVED** to allow the course to be held in the Village Hall free of charge. Cllr Farrar would liaise with the Clerk with suitable dates when the hall is available.
- 198:22/23 Housing Supplementary Planning Document Consultation** – The Council considered the previously circulated document and on the proposition of Cllr Huda seconded Cllr Edmondson, the Council **RESOLVED** to support the Housing Supplementary Planning Document.
- 199:22/23 Mezzanine Floor** – On the proposition of Cllr Glinn, seconded Cllr Roche, one objection, the Council **RESOLVED** to support the building of a mezzanine floor in the Salt Store with a budget of £300. Cllr Glinn and the Handyman had offered their labour. This is subject to any building regulations that may apply.
- 200:22/23 Mayoral Awards** – The Council agreed not to submit a nomination.
- 201:22/23 Elections** –The Council noted the election date of 4th May 2023 and the timetable of proceedings. The Clerk would keep the Council updated with the procedures.
- 202:22/23 Grant** – On the proposition of Cllr Huda, seconded Cllr Farrar, the Council **RESOLVED** to approve the grant of £1000 to Horrabridge Youth Club towards the cost of engaging a solicitor to register the land with Land Registry.
- 203:22/23 Annual Parish Meeting and Annual Meeting** – On the proposition of Cllr Huda, seconded Cllr Lear, the Council **RESOLVED** approve the meeting date of 16th May 2023

204:22/23 Progress Reports - Cllr Lear reported the gully in Whitchurch Road had been cleared which had cleared the blockage. Cllr Edmondson reported all the grit bins had been re-filled by Highways except for two. Horrabridge Parish Council grit bins are all full.

205:22/23 Open Spaces Report – Cllr Glinn reported sand had been removed from Fillace Park green to the car park with the help from a member of the public. Sand was to be used for the bench base. Both the salt and mower sheds have new secure padlocks. Cllr Glinn completed an audit of the salt bins and reported his findings to DCC website and corrected the delivery post code. A grass cut had been completed. Mower due to be serviced after 300 hour, possibly at the end of the year. A disabled parking bay markings in Chapel Lane had been removed by DCC as the disabled resident has moved. The truck has had drive belt replaced. RoSPA would be completing the annual inspection on 23rd March 2023. The trees have been inspected and no problems reported. Cllr Glinn confirmed that no insecticides, fungicides, herbicides or molluscicides are used and therefore, no need to report to DEFRA under the Plant Protection Regulation 2020. Cllr Moorhead had received his U1 Licence. Road planings needed to repair Fillace Park car park would be about £15 per tonne and £30 to hire a compactor. Cllr Lear reported tree works have commenced regarding powerlines.

206:22/23 Borough and County Councillor report - Cllr Moyes reported DNPA were trying to secure a grant from the Government. The visitor centre at Princetown would remain open until September. They are seeking permission to appeal with regards to the wilding camping issue. The new Police Inspector is engaging with the local community and groups. They would be visiting schools to discuss vaping and other issues. They are planning to be more visible in the community.

207:22/23 Councillors reports and items for future agenda – Cllr Glinn informed the Council the wooden fence at the burial ground needed replacing, he would obtain a quotation. Cllr Roche had been asked by a member of the public regarding the double yellow lines at the Manor Estate. Cllr Roche inspected the site and could see no issues. Cllr Lear reported disposable vapes had been dumped in Fillace Park.

208:22/23 Open Session - None

Next meeting 14th March 2023

The meeting was closed at 8.30pm

Councillor M Huda
Chairman

DATED: