

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall
On Tuesday 11th April 2023 at 7.30pm**
(also available at www.horrabridge-pc.gov.uk)

Present: Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman), Cllr E Hemsil,
Cllr C Edmondson, Cllr Moorhead, Cllr Ginn

In Attendance: Cllr D Moyse
Caroline Ellis – Clerk
2 Members of the public

230:22/23 **Open Session** – None

231:22/23 **Apologies for Absence** – Apologies tendered by Cllr Farrar and Cllr Lear were accepted and approved by the Council.

232:22/23 **Apologies without Absence** – None

233:22/23 **Declarations of Interest** – None

234:22/23 **Confirmation of the minutes of the Parish meeting held on Tuesday 14th March 2023** – On the proposition of Cllr Huda, seconded Cllr Edmondson, the Council **RESOLVED** to agree the minutes of the Tuesday 14th March 2023 Parish Council Meeting and was a true record and was signed by the Chairman.

235:22/23 **Planning Applications -**
The following decisions of the Planning Committee on 28th March 2023, were noted.

0101/23 Proposed single storey rear extension to dwelling for improved dining room at The Shrubbery, Bedford Road, Horrabridge.

The Planning Committee **RESOLVED** to support the application.

0109/23 Construction of a single storey timber workshop/storage shed at the end of the garden, with two front facing windows and front facing doors at St Petroc, North Road, Yelverton.

The Planning Committee **RESOLVED** to support the application.

The Council noted the following decision of the Planning Authority

0033/23 Creation of decking to rear of garden from upstairs kitchen door (part retrospective), the Old Bakehouse Mill, Commercial Road, Horrabridge PL20 7QB
Grant Conditionally

236:22/23 **Finance** – The bank reconciliation dated 31st March 2023, budget report, payments and Clerk's and staff salaries, was reviewed and on the proposition of Cllr Huda, seconded Cllr Moorhead, the Council **RESOLVED** to approve.

237:22/23 **Whitchurch Road (Hedges)** – Cllr Roche had been in contact with the resident and part of the hedge had been cut. Unfortunately, it was now too late to cut the rest due to nesting birds.

238:22/23 **Coronation Event** – Cllr Farrar submitted a report and the Chairman read the report in her absence. There were representatives from the Youth Club, The Scouts, HRSA, Cavaliers and three local residents. The WI would be attending the next meeting on Tuesday 18th April. Posters had been posted on Social Media and would be displayed around the village. Food was being supplied by the Youth Club and Cavaliers and cake for the children. The event is planned for 12pm – 5pm. There were 7 stalls that are non-food related and 2 music performances. There were 7 volunteers to help on the day as well as the committee. Donations

were needed for the tombola stall and the smash a plate stall. The Clerk informed the Council that they were successful in obtaining two grants. £500 from WDBC and £1325 from the National Lottery Community Fund.

- 239:22/23** **Personnel Committee** – The Council agreed all work required by the Handyman, be emailed to the Clerk or the Chair of Open Spaces. The Clerk or the Chair of Open Spaces would then issue a job list to the Handyman. The Role of Chairman of Open Spaces had been updated.
- 240:22/23** **Green Waste Subscription** – On the proposition of Cllr Huda, seconded Cllr Edmondson, the Council **RESOLVED** to renew the subscription to the Green Waste scheme for the year 2023/2024
- 241:22/23** **Internal Audit** - On the proposition of Cllr Huda, seconded Cllr Moorhead the Council **RESOLVED** to appoint Penny Clapham as the internal auditor for the year ending 2023
- 242:22/23** **Progress Reports** – Cllr Edmondson reported a meeting with the residents of Devon Oak had been arranged for 13th April, with Sir Geoffery Cox MP. Cllr Edmondson had been invited to represent the Council. Cllr Glinn reported the proposed road closure of the A386 in July. The diversion was through Horrbridge, which was unsuitable for lorries and 2-way traffic. Cllr Glinn had contacted Highways and it was agreed that they would not support the proposed route and an alternative route would be sought. Cllr Moorhead suggested the police were informed of the proposed route to ensure local traffic do not use Horrbridge as a 'short cut' to avoid using the correct diversion. Cllr Glinn had just completed PUWER Training (Provision and Use of Work Equipment Regulations 1998) with a company he volunteers for. He proposed both the Handyman and Cllr Moorhead attend the online course. The cost is approx. £25 - £30 per person.
- 243:22/23** **Open Spaces Report** – Cllr Glinn reported the ROSPA safety inspection had been completed in Weir Park. No report had been received but thought to be good. Only two minor issues. There were no instructions on how to lift the trampoline to be able to clean underneath and a small area of decay on a wooden pole on the multi play. The wooden pole holding the village sign is showing signs of decay and would have to be replaced. Two bench tops had been replaced in Weir Park. The area below the bridge had been tidied and 'no dog mess' signs were installed. The path by the Youth Club had been weeded. New bench had been installed in Fillace Park. The Handyman was building a compost area in the burial ground. The noticeboard by the burial ground had been installed but it would be raised as it is too low. The Handyman would be given instructions on how to use the ride-on lawnmower.
- 244:22/23** **Borough and County Councillors report** – Cllr Moyse reported at the full Council meeting it was agreed the Capital Strategy; Treasury Management Strategy and the Investment Strategy for the 2023/2024 year. They also agreed to accept the recommendations of the independent report on senior officer pay, undertaken by the Local Government Association, and approved the revised pay and grading structure for the senior leadership team. At the recent overview and scrutiny committee they had a report from Fusion, who run the swimming pools in Tavistock and Okehampton. Meadowlands in Tavistock was doing better than before the Covid outbreak, so that was good news. Cllr Moyse also reported the abandoned car in Fillace carpark and been removed.
- 245:22/23** **Councillors reports and items for future agenda** – Cllr Roche asked when the repairs to Fillace carpark would commence. Cllr Moorhead was still to make contact and arrange a date. Cllr Moorhead asked the Clerk to analyse the water usage at the Allotments. Cllr Huda requested a budget to be set for repairs to Fillace Lane.

246:22/23 Open Session - None

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information.

247:22/23 Staffing Matters – Cllr Roche informed the Council the Personnel Committee agreed to increase the Clerks hours from 12 hours to 14 hours per week. Annual appraisals would be held in April.

On the proposition of Cllr Huda, seconded Cllr Roche it was **RESOLVED** to move out of Part 2 and ratify decisions made therein. The meeting was closed at 8.25pm

Councillor M Huda
Chairman

DATED: