

Horrabridge Parish Council

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on

Tuesday 11th April 2023 at 7.30pm in the Village Hall for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk to the Council 30th March 2023

Open Session – Members of the public may speak regarding parish matters.

AGENDA

1. **Apologies for absence.**
2. **Absence without apologies.**
3. **Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
4. **Confirmation of the minutes of the Parish Council meeting held on Tuesday 14th March 2023**
5. **Planning** – To note the following decisions of the Planning Committee held on 28th March 2023

0101/23 Proposed single storey rear extension to dwelling for improved dining room at The Shrubbery, Bedford Road, Horrabridge.

The Planning Committee **RESOLVED** to support the application.

0109/23 Construction of a single storey timber workshop/storage shed at the end of the garden, with two front facing windows and front facing doors at St Petroc, North Road, Yelverton.

The Planning Committee **RESOLVED** to support the application.

To note the following decision of the Planning Authority

0033/23 Creation of decking to rear of garden from upstairs kitchen door (part retrospective), the Old Bakehouse Mill, Commercial Road, Horrabridge PL20 7QB
Grant Conditionally

6. **Finance** –
 - I. The Bank Reconciliation and budget report dated 31st March 2023 for the consideration of the Council.
 - II. Consideration of approval of the following payments and approve Clerk's and staff pay.
6. **Whitchurch Road (Hedges)** – To receive a report from Cllr Lear
7. **Coronation Event** – To receive an update. To note WDBC has awarded Horrabridge Parish Council with £500 grant and National Lottery Community Fund has awarded £1325 towards the event.
8. **Personnel Committee** –. To receive an update from the Personnel Committee requesting all work required by the Handyman, be emailed to the Clerk or the Chair of Open Spaces. The Clerk or the Chair of Open Spaces will then issue a job list to the Handyman.
9. **Green Waste Subscription** – To consider renewing the green waste subscription for the year 2023/2024
10. **Internal Audit** – To approve to appoint Penny Clapham as the internal auditor for the year ending 2023

11. **Progress Reports** – To receive updates from Councillors.
12. **Open Spaces Report** – To receive an update for the Chair of Open Spaces
13. **Borough and County Councillors report** –
14. **Councillors reports and items for future agenda** –
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
15. **Open Session** – Members of the public may speak regarding parish matters.

Part Two – Confidential items

The Committee is recommended to pass the following resolution:

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’

16. **Staffing Matters** – To receive a report from the Personnel Committee for approval