

Horrabridge Parish Council

To all members of the Parish Council

You are hereby summoned to attend a Meeting of Horrabridge Parish Council on

Tuesday 10th January 2023 at 7.30pm in the Village Hall for the purpose of transacting the business set out below.

Members of the public are welcome to attend.

C Ellis

Mrs Caroline Ellis, Clerk 5th January 2023

Open Session – Members of the public may speak regarding parish matters.

AGENDA

1. **Apologies for absence.**
2. **Absence without apologies.**
3. **Declarations of interest** – To receive disclosures of interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a member becomes aware, during the course of the Meeting, of an interest that has not been disclosed they must do so immediately.
4. **Confirmation of the minutes of the Parish Council meeting held on Tuesday 13th December 2022**
5. **Planning** – To note the following decisions of the Planning Committee held on 20th December 2022

0483/22 Demolition of existing garage, erection of two-storey side extension together with front and rear extensions, 24 Youldon Way, Horrabridge PL20 7SN
Cllr Hemsil declared an interest. The Planning Committee unanimously **RESOLVED**, one abstention, to object to the planning application.

To note the following decisions of the Planning Authority

0437/22 Proposed agricultural storage building, Kilmantain, Horrabridge, PL20 7RW
Prior approval not required

0195/20 Application to create four affordable housing units (two new build and two conversions) including new pedestrian entrance, Davie House, 34 New Park, Horrabridge

Grant of Conditional Planning Permission

0362/22 Extension to dwelling at 4 Rosegarth, Sortridge Park, Horrabridge.

Grant of Conditional Planning Permission

6. **Finance** –
 - I. The Bank Reconciliation and budget report dated 31st December 2022 for consideration of approval by the Council.
 - II. Consideration of approval of the following Payments on the attached Schedule and approve Clerk's and staff pay.
 - III. To consider approving Detailed Receipts and Payments dated 31.12.2022
 - IV. To consider approving Trial Balance ending 31.12.2022
7. **Budgets** - To consider the proposed previously circulated draft budget
8. **Precept** – To consider the proposed Precept for 2023/2024
9. **Grants** – To consider Grant Applications received

10. **Polices** – To consider approving the following polices
 - 10.1 Dignity at Work Policy
 - 10.2 Complaints Policy & Procedure
 - 10.3 Bullying & Harassment Policy
 - 10.4 Equal Opportunities Policy
 - 10.5 Dealing with Habitual/or Vexatious Complaints
 - 10.6 Allotment Health & Safety Policy
 - 10.7 Absence Management Policy
11. **Civility and Respect Pledge** – To consider Horrabridge Parish Council signs the Civility and Respect Pledge.
12. **Councillor Training** – To consider any Councillor Training
13. **The Role of Chairman of Open Spaces** – To consider if the Role of Chairman of Open Spaces needs to be altered.
14. **Burial Plot Purchase** – To consider a request from a parishioner to purchase and reserve a burial plot in the cemetery.
15. **Photocopier** – To consider the previously circulated quotations received from Clarity Copiers.
16. **Progress Reports** – To receive updates from Councillors.
17. **Open Spaces Report** – To receive an update for the Chair of Open Spaces
18. **Borough and County Councillors report** –
19. **Councillors reports and items for future agenda** –
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
20. **Open Session** – Members of the public may speak regarding parish matters.

Part Two – Confidential items

The Committee is recommended to pass the following resolution:

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items which are CONFIDENTIAL by virtue of relating to legal and/or commercial matters, staffing and/or the financial or business affairs of a person or persons other than the Council.’

21. **Staffing Matters** – To receive an update from the Personnel Committee regarding a new member of staff. To receive a report from the Clerk.